

**BOVEY CITY COUNCIL MEETING**  
**August 21, 2024**  
**6:00 p.m. Council Meeting**  
**Virtual via Teams or In-Person Club Room**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Mayor Stein called the meeting to order at 6:00 p.m.

**ROLL CALL:** Members present were Robert Stein, Robert Lawson, Deborah Trbojevich, Nancilyn Meyer and Trevor Guyer. Staff present were Alan Johnson, Rick Rogich, Jestine Casey, Mike Finckbone and John Dimich. Also present were Letty Gould, Karyn Surface, Steve Hurd, Dion Card, Lauren Meyer and Steve Norland

**APPROVE AGENDA:** **Motion Trbojevich 2<sup>nd</sup> Lawson to approve the agenda with the addition of Resolution 24-08-21-05 Supporting Coleraine's Nomination for the MN Association of Soil & Water. All in favor.**

**GUESTS:** Letty Gould, a representative for Concerned Citizens, expressed the group's frustration with issues that included a lack of police protection, even with contracted police protection from Coleraine; the continuing blight offenses with no blight enforcement; and the two incidences of vandalism at the new park. She provided the clerk with a list of concerns to distribute to Council. Council had an open conversation with her and explained the roadblocks they are currently facing along with potential remedies that are in the works.

**PUBLIC FORUM:** (Limit comments to 3 minutes)

**CONSENT AGENDA:**

1. Minutes from 7/17/24 Council Meeting
2. Minutes from 8/7/24 Council Workshop
3. Treasurer report- July
4. Disbursements for Claims and Payroll
5. Approve \$500 interfund transfer from City Beautification Fund to Golf Cart Fundraiser Fund.

**Motion Trbojevich 2<sup>nd</sup> Guyer to approve the consent agenda. All in favor.**

**DEPARTMENT HEADS & COMMITTEES:**

1. Engineer, Alan Johnson
  - a. Storm Sewer project update. Johnson provided Council with pay request #1 for \$143,314.46 that he requested be approved. **Motion Lawson 2<sup>nd</sup> Guyer to approve Casper Construction's pay request in the amount of \$143,314.46. All in favor.**
2. Police, Bryan Johnson- not in attendance
  - a. Police contract- previously discussed.
3. Public Works, Rick Rogich
  - a. July Report (attachment)- The Enstrom's and RV Dump Station hydrants are done; RV dump rates changed to \$10. There have been RV Dumpsite issues with heavy rain plugging the pump with gravel. Rogich will obtain repair quotes and present them to Council; Red Rock Drive paving is done with only city work left; safety training

completed; Finckbone will attend water testing in October; locates were completed; Rogich plans on pouring the bench concrete slabs at the end of September and the library picnic table slab will be poured too; Rogich is meeting with Jean Cyronek & Police Chief Johnson tomorrow to go over Farmer's Day plans.

- b. Resolution of Support of Coleraine's Nomination for MN Association of Soil and Water Conservation District's Outstanding Conservationist Cooperator and the MASWCD & MPCA's Community Conservationist Award

**Motion Trbojevich 2<sup>nd</sup> Meyer. Roll Call Ayes: Trbojevich, Lawson, Meyer, Guyer, Stein. Nays: none. Passed.**

#### 4. Planning & Zoning

- a. Replacing board member & appointing compliance officer. The Zoning Board nominated/recommends Lauren Meyer. **Motion Lawson 2<sup>nd</sup> Trbojevich to approve. Motion carried with Nancilyn Meyer abstaining.**
- b. Marijuana Ordinance- Meyer would like to enact a moratorium. Coleraine has one that the clerk will pull from the website and provide to Council.
- c. Grass notice example (Finckbone's suggestion)- It was discussed that the grass notice could be revised for Bovey and posted on the website or included with the monthly water bills

#### 5. Attorney, John Dimich

- a. 2025 city attorney options- Shaffer advised he will provide quote soon. All cities are searching for a replacement attorney. Options were discussed. The Clerk will call Shaffer and confirm that Bovey would still like a proposal from him.

#### 6. City Council

- a. Utility Report – informational
- b. Proposed LOU, working foremen, 2024- Documents received from the Public Works Dept. union rep were discussed & Council opted to not entertain the proposal at this time.
- c. Norland garbage contract – Steve Norland was in attendance and provided a revised contract to Council for review and explained the paragraph addressing the can colors. The cans will be earth-tone colors with one specific color for each of the three can sizes.  
**Motion Lawson 2<sup>nd</sup> Trbojevich to approve the revised, five-year contract with Norland Environmental Services. All in favor.**
- d. Security Cameras – Bob Lawson stated he and Mike Finckbone have been researching options and deciding where to place the cameras. An electrician may be needed. This was tabled until the workshop.
- e. Golf cart use, storage & insurance- It was discussed that the golf carts will be utilized mainly by Beautiful Bovey volunteers & law enforcement staff & separate insurance isn't needed. Stein thanked Lawson for his efforts in obtaining the necessary funds to purchase two golf carts & helping the city begin its code enforcement.

- f. Starting City Facebook page- Nancilyn. Council discussed that a Facebook page should be for informational purposes only and comments should not be permitted. This was tabled until the next meeting.
- g. Vandalized portable toilet- the clerk submitted a claim to the insurance company and an adjuster is investigating. The \$3,000 invoice will be paid by the city and the city will receive reimbursement from the insurance company if the claim is approved.
- h. CEDA request for letter of support to County needed by 8/29. Once the letter is drafted, the clerk will email to Council. **Motion Lawson 2<sup>nd</sup> Meyer to approve the letter of support. All in favor.**
- i. Police truck for sale & advertising- Bob Lawson said he would like to set this as a high priority & Finckbone needs to dedicate one full day to have it ready to sell. **Motion Lawson 2<sup>nd</sup> Trbojevich to place the truck repairs as a high priority so it can be put up for sale ASAP & to authorize Finckbone to make the decisions for the method of sale and asking price. All in favor.**
- j. Resolution 2024-08-21-2 Accepting Donations to Purchase Golf Carts. **Motion Trbojevich 2<sup>nd</sup> Stein. Roll call: Ayes: Trbojevich, Guyer, Meyer, Lawson, Stein; Nays: none. Passed.**
- k. Resolution 240821-03 Approving Amendment to Chapter 8. **Motion Trbojevich 2<sup>nd</sup> Lawson. Roll call: Ayes: Guyer, Trbojevich, Meyer, Lawson, Stein; Nays: none. Passed.**
- l. Resolution 240821-04 Approving publication of Amended Portion of Chapter 8. **Motion Trbojevich 2<sup>nd</sup> Guyer. Roll call: Ayes: Lawson, Trbojevich, Meyer, Guyer, Stein. Nays: none. Passed.**
- m. Resolution 240821-01 Authorizing Application to IRRRB. **Motion: Trbojevich 2<sup>nd</sup> Guyer. Roll call: Ayes: Lawson, Trbojevich, Guyer, Stein, Meyer. Nays: none. Passed.**
- n. Public Works Supervisor Position. Trbojevich requested Council move forward with filling the Public Works Supervisor position. Council discussed that there is an employee currently working towards obtaining the necessary licensing. The public works supervisor job opening was posted for several months with little/no interest. Options were discussed with Attorney Dimich & he recommended reaching out to Peer Mediation Services for guidance. **Motion Stein 2<sup>nd</sup> Lawson to move the Public Works Supervisor position into a different union & different classification than the union currently utilized by the public works department. All in favor.**

7. Fire Board

- a. Fire Board Minutes – 7/23/24

8. Clerk, Jestine Casey

- a. Utility billing software quotes- **Motion Trbojevich 2<sup>nd</sup> Guyer to accept/approve Gworks utility billing software quote of \$2,220 for one year. All in favor.**

- b. 2025 Budget- The proposed budget needs to be approved at September's meeting. Clerk will provide budget information at the next workshop.

**CORRESPONDENCE:**

1. WMMPB meeting minutes 7/11/24
2. CBT Meeting Minutes 8/14/24
3. City of Bovey Council Candidates for 2024 election

**ADJOURNMENT:** Motion Trbojevich 2<sup>nd</sup> Guyer to adjourn at 7:42 pm.

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Jestine Casey, Clerk

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Robert Stein, Mayor

9/18/2024  
Date approved