

**BOVEY CITY COUNCIL MEETING**  
**June 15, 2022**  
**6:00 p.m. Council meeting**  
**Virtual via Zoom or In-Person Club Room**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVE AGENDA:**

**GUESTS:**

**PUBLIC FORUM:** (Limit comments to 3 minutes)

**CONSENT AGENDA:**

1. Minutes from May 18, 2022 council meeting
2. Disbursements for claims and payroll
3. Treasurer reports

**DEPARTMENT HEADS & COMMITTEES:**

1. Police, Chief Sam Hussman
2. Engineer, Joseph Pelawa
3. Engineer, Jeremy Schwarze
  - a. Shop addition
  - b. RGGs land
4. Public Works, Kevin Odden
  - a. May report
5. Planning & Zoning
6. Attorney, John Dimich
7. City Council
  - a. Utility report
8. Fire Board
9. Clerk, Tara DeGuseppi

**UNFINISHED  
BUSINESS:**

**NEW BUSINESS:**

**CORRESPONDENCE:**

**ADJOURNMENT:**

**BOVEY CITY COUNCIL MEETING**  
**May 18, 2022**  
**6:00 p.m. Council meeting**  
**Virtual via Zoom or In-Person Club Room**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Mayor Pro tem Deborah Trbojevich called the meeting to order at 6:00 p.m.

**ROLL CALL:** All members present

**APPROVE AGENDA:** Delete item 4c – Stein/Lawson

**GUESTS:** None

**PUBLIC FORUM:** (Limit comments to 3 minutes) None

**CONSENT AGENDA:**

1. Minutes from April 6, 2022 work shop
2. Minutes from April 20, 2022 council meeting
3. Minutes from May 4, 2022 work shop
4. Disbursements for claims and payroll  
Lawson/Guyer/all in favor

**DEPARTMENT HEADS & COMMITTEES:**

1. Police, Chief Sam Hussman – 106 calls last month. Meeting for combining was held today. Need to review each department expenses/budgets. Look at combining cities was discussed. Discussion of budgets and services. Annabella’s sidewalk junk was discussed. Concerns about liability and insurance issue. Hussman would like to volunteer on the Itasca County SWAT team – DeGuseppi will check on work comp insurance.
2. Engineer, Joseph Pelawa – not present
3. Engineer, Jeremy Schwarze – addition on city garage. 40x60 frame. Engineer fees would be about 9% of bid. Soil borings should be done because of the weight of equipment. Guyer/Meyer get quotes for borings and move forward for Benchmark to do site plans. All in favor.
4. Public Works, Kevin Odden
  - a. April report – air conditioners are hooked up. Chairs and chair dollies - \$20-40 for chairs. \$250 - \$300 each for dolly. Highlighted other areas of the report. Side steps bricks are crumbling. Recommends just poured concrete and no bricks. Sewer issue next to Bob Tok’s is a city responsibility.
  - b. Approve North 3<sup>rd</sup> Addition plat – Stein/Lawson/all in favor
5. Planning & Zoning – Comprehensive Plan: all buying and selling of City property has to go through Planning & Zoning Commission.
6. Attorney, John Dimich
7. City Council

a. Utility report - informational

8. Fire Board

9. Clerk, Tara DeGuseppi

**UNFINISHED  
BUSINESS:**

**NEW BUSINESS:**

**CORRESPONDENCE:**

**ADJOURNMENT:** Stein motioned to adjourn. Second by Meyer. All in favor. Meeting adjourned at 7:29 p.m.

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Tara DeGuseppi, Clerk

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Robert Stein, Mayor

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Date approved

Date Range : 5/14/2022 To 6/14/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/23/2022	SCENIC RANGE NEWS FORUM	INVOICE 3060- stage bid	3209	\$28.00	100-41940-352-	General Government Buildings and Plant	\$28.00
05/23/2022	BAKER & TAYLOR	INVOICE 2036727476, 2036730917	3217	\$89.13	211-45502-590-	Circulation	\$89.13
06/07/2022	JOINT WASTEWATER COMMISSION	INVOICE 222 - JUNE 2022	3221	\$11,000.00	602-49490-312-	Sewer Utilities - Administration and General	\$11,000.00
06/07/2022	GOPHER STATE ONE CALL	INVOICE 2050236	3222	\$5.40	100-43128-310-	STREETS, SIDEWALKS, CURBS	\$5.40
06/07/2022	JOHN P DIMICH	INVOICE 3422 & 3423	3224	\$625.00	100-42123-304- 100-41610-304-	Patrol City/Town Attorney	\$400.00 \$225.00
06/07/2022	LEAGUE OF MN CITIES INSURANCE TRUST	ACCOUNT #40000695 - WORKERS' COMP	3226	\$46,315.00	100-41940-151- 100-42123-151- 100-43128-151- 100-45010-151- 211-45501-151- 601-49440-151- 602-49490-151- 603-49520-151-	General Government Buildings and Plant Patrol STREETS, SIDEWALKS, CURBS Culture-Recreation Administration Library Administration Water Utilities - Administration and General Sewer Utilities - Administration and General Refuse Utilities - Administration and General	\$2,928.00 \$19,517.00 \$16,620.00 \$1,129.00 \$233.00 \$947.50 \$947.50 \$3,993.00
06/07/2022	FUSIONTech LLC	INVOICE 5-2022-1	3227	\$937.50	100-41940-309-	General Government Buildings and Plant	\$937.50

Date Range : 5/14/2022 To 6/14/2022

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06/07/2022	Wm J Schwartz & Sons, Inc.	Invoice 41503 - Class 5	3228	\$45.60	100-43128-224-	STREETS, SIDEWALKS, CURBS	\$45.60
06/07/2022	BOB'S COUNTRY MARKET	INVOICE 979213 - DISH SOAP	3229	\$18.27	100-41940-215-	General Government Buildings and Plant	\$18.27
06/07/2022	BOVEY BAIT, INC	INVOICE 1736	3231	\$501.32	100-42123-212- 100-43128-212-	Patrol STREETS, SIDEWALKS, CURBS	\$421.72 \$79.60
06/07/2022	MN DEPT OF HEALTH	QUARTERLY FEE	3232	\$811.00	601-49440-433-	Water Utilities - Administration and General	\$811.00
06/07/2022	BURGGRAF'S ACE HARDWARE	INVOICE 363661	3233	\$14.77	601-49440-229-	Water Utilities - Administration and General	\$14.77
06/07/2022	AWSI	INVOICE 509892 - ANNUAL RENEWAL & RANDOM URINE TEST	3234	\$368.55	100-43128-306-	STREETS, SIDEWALKS, CURBS	\$368.55
06/14/2022	NORTHLAND TRUST SERVICES INC	2016A INTEREST	3235	\$10,990.00	307-47210-611-	Interest - Bonds	\$10,990.00
06/14/2022	SCENIC RANGE NEWS FORUM	INVOICE 3092 - subscription	3236	\$25.00	211-45506-433-	Periodicals	\$25.00
06/14/2022	WASTE MANAGEMENT OF WI-MN	INVOICE 6888355-0412-9 & 0202506-0412-9	3237	\$5,873.32	100-41940-384- 603-49520-384-	General Government Buildings and Plant Refuse Utilities - Administration and General	\$1,345.73 \$4,527.59

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06/14/2022	ACHESON TIRE INC	INVOICE 553055	3238	\$633.00	100-42123-228-	Patrol	\$633.00
06/14/2022	RANGE WATER CONDITIONING	ACCT 58172 - WATER COOLER & WATER SOFTENER	3239	\$50.00	211-45501-416- 100-41940-229-	Library Administration General Government Buildings and Plant	\$10.00 \$40.00
06/14/2022	QUALITY FLOW SYSTEMS, INC	INVOICE 43030 - SERVICE CHECK	3240	\$175.00	602-49490-229-	Sewer Utilities - Administration and General	\$175.00
06/14/2022	NAPA AUTO PARTS	ACCOUNT 135512 - MAY 2022 STATEMENT	3241	\$153.09	100-43128-229-	STREETS, SIDEWALKS, CURBS	\$153.09
06/14/2022	BOVEY BAIT, INC	INVOICE 1743	3242	\$913.87	100-42123-212- 100-43128-212-	Patrol STREETS, SIDEWALKS, CURBS	\$466.33 \$447.54
06/14/2022	TARA DEGUISEPPi - PETTY CASH	POSTAGE	3243	\$108.47	601-49440-322- 602-49490-322- 603-49520-322-	Water Utilities - Administration and General Sewer Utilities - Administration and General Refuse Utilities - Administration and General	\$36.15 \$36.16 \$36.16
06/14/2022	AT&T MOBILITY	ACCT 287308966142	3244	\$89.10	100-42123-321-	Patrol	\$89.10
06/14/2022	MINNESOTA ENERGY	APRIL 2022	3245	\$1,311.32	100-43128-383- 601-49440-383- 100-41940-383-	STREETS, SIDEWALKS, CURBS Water Utilities - Administration and General General Government Buildings and Plant	\$54.32 \$18.00 \$1,239.00

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06/14/2022	CASPER CONSTRUCTION INC	INVOICE 24796 - 8TH AVE SEWER REPAIR	3246	\$8,848.55	602-49490-403-	Sewer Utilities - Administration and General	\$8,848.55
06/14/2022	BOLTON & MENK INC	INVOICE 290462 - CITY PARK INVOICE 290463 - BUSINESS PARK	3247	\$8,430.00	100-45010-303- 100-43128-303-	Culture-Recreation Administration STREETS, SIDEWALKS, CURBS	\$255.00 \$8,175.00
06/14/2022	PARK STATE BANK	ODDEN ACCT - MAY STATEMENT	3248	\$1,254.59	100-41940-201- 601-49440-229- 211-45501-215- 100-43128-215- 100-43128-240- 601-49440-322- 100-43128-201-	General Government Buildings and Plant Water Utilities - Administration and General Library Administration STREETS, SIDEWALKS, CURBS STREETS, SIDEWALKS, CURBS Water Utilities - Administration and General STREETS, SIDEWALKS, CURBS	\$26.98 \$681.53 \$264.99 \$105.81 \$59.27 \$10.20 \$105.81
06/14/2022	PARK STATE BANK	HUSSMAN ACCT - MAY STATEMENT	3249	\$12.00	100-42123-228-	Patrol	\$12.00
06/14/2022	PARK STATE BANK	DEGUISEPPI ACCT - MAY STATEMENT	3250	\$19.65	211-45502-590-	Circulation	\$19.65
06/14/2022	BAKER & TAYLOR	INVOICE 2036761089, 2036740565	3251	\$126.19	211-45502-590-	Circulation	\$126.19
06/14/2022	BEIER'S GREENHOUSE INC	INVOICE 105 - HANGING BASKETS & LINERS	3252	\$1,520.00	210-41940-224-4	General Government Buildings and Plant	\$1,520.00

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06/14/2022	MINNESOTA POWER	2022 MAY	3253	\$1,221.60			
					100-43160-381-	Street Lighting	\$394.57
					100-43128-381-	STREETS, SIDEWALKS, CURBS	\$55.00
					601-49440-381-	Water Utilities - Administration and General	\$755.72
					100-41940-490-	General Government Buildings and Plant	\$16.31
06/14/2022	SCI BROADBAND	JULY 2022	3254	\$64.69			
					100-41940-321-	General Government Buildings and Plant	\$32.35
					211-45501-321-	Library Administration	\$32.34
<b>Total For Selected Claims</b>				<b>\$102,578.98</b>			<b>\$102,578.98</b>



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	ADAM M HECIMOVICH		City Council/Town Board				Date
	DEBORAH LEE TRBOYEVICH		City Council/Town Board				Date
	NANCILYN MEYER		City Council/Town Board				Date
	ROBERT R LAWSON		City Council/Town Board				Date
	ROBERT M STEIN		City Council/Town Board, Mayor				Date
	TREVOR L GUYER		City Council/Town Board				Date

Fund Name: All Funds

Date Range: 05/20/2022 To 06/14/2022

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
05/26/2022	First Nat'l Bank of Coleraine	2205 EXPLORER	Loan 21447 MAY EXPLORER PAYMENT	N	Patrol	100-42123-550-	\$ 988.00
	<b>Total For Check</b>	<b>2205 EXPLORER</b>					<b>\$ 988.00</b>
05/26/2022	First Nat'l Bank of Coleraine	2205 FORD	Loan 64970 MAY FORD PAYMENT	N	STREETS, SIDEWALKS, CURBS	100-43128-550-	\$ 836.02
	<b>Total For Check</b>	<b>2205 FORD</b>					<b>\$ 836.02</b>
05/26/2022	FURTHER	220524HRA	INVOICE 40245103 CLAIM	N	EMPLOYEE/RETIREE BENEFITS	100-41950-136-	\$ 155.15
	<b>Total For Check</b>	<b>220524HRA</b>					<b>\$ 155.15</b>
05/27/2022	Payroll Period Ending 05/20/2022	67735	05/07/2022 - 05/20/2022	N	Clerk	100-41425-103-	\$ 614.38
		67735			Library Administration	211-45501-103-	\$ 316.50
	<b>Total For Check</b>	<b>67735</b>					<b>\$ 930.88</b>
05/27/2022	Payroll Period Ending 05/20/2022	67736	05/07/2022 - 05/20/2022	N	Library Administration	211-45501-103-	\$ 292.63
	<b>Total For Check</b>	<b>67736</b>					<b>\$ 292.63</b>
05/27/2022	Payroll Period Ending 05/20/2022	67737	05/07/2022 - 05/20/2022	N	Council/Town Board	100-41110-103-	\$ 233.87
	<b>Total For Check</b>	<b>67737</b>					<b>\$ 233.87</b>
05/27/2022	Payroll Period Ending 05/20/2022	67738	05/07/2022 - 05/20/2022	N	General Government Buildings and Plant	100-41940-101-	\$ 12.89
		67738			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 823.78
		67738			Sewer Utilities - Administration and General	602-49490-101-	\$ 24.78
		67738			Refuse Utilities - Administration and General	603-49520-101-	\$ 129.86
	<b>Total For Check</b>	<b>67738</b>					<b>\$ 991.31</b>
05/27/2022	Payroll Period Ending 05/20/2022	67739	05/07/2022 - 05/20/2022	N	Patrol	100-42123-101-	\$ 1,668.24
	<b>Total For Check</b>	<b>67739</b>					<b>\$ 1,668.24</b>
05/27/2022	Payroll Period Ending 05/20/2022	67740	05/07/2022 - 05/20/2022	N	Council/Town Board	100-41110-103-	\$ 233.87
	<b>Total For Check</b>	<b>67740</b>					<b>\$ 233.87</b>
05/27/2022	Payroll Period Ending 05/20/2022	67741	05/07/2022 - 05/20/2022	N	General Government Buildings and Plant	100-41940-101-	\$ 166.74
		67741			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 1,050.63

Fund Name: All Funds

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<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		67741			Culture-Recreation Administration	100-45010-101-	\$ 9.71
		67741			Water Utilities - Administration and General	601-49440-101-	\$ 51.80
		67741			Sewer Utilities - Administration and General	602-49490-101-	\$ 34.00
		67741			Refuse Utilities - Administration and General	603-49520-101-	\$ 305.96
		<b>Total For Check</b>	<b>67741</b>				<b>\$ 1,618.84</b>
05/27/2022	Payroll Period Ending 05/20/2022	67742	05/07/2022 - 05/20/2022	N	Council/Town Board	100-41110-103-	\$ 233.87
		<b>Total For Check</b>	<b>67742</b>				<b>\$ 233.87</b>
05/27/2022	Payroll Period Ending 05/20/2022	67743	05/07/2022 - 05/20/2022	N	General Government Buildings and Plant	100-41940-101-	\$ 346.70
		67743			Patrol	100-42123-101-	\$(0.01)
		67743			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 643.28
		67743			Culture-Recreation Administration	100-45010-101-	\$ 119.18
		67743			Water Utilities - Administration and General	601-49440-101-	\$ 211.27
		67743			Sewer Utilities - Administration and General	602-49490-101-	\$ 25.73
		67743			Refuse Utilities - Administration and General	603-49520-101-	\$ 8.13
		<b>Total For Check</b>	<b>67743</b>				<b>\$ 1,354.28</b>
05/27/2022	Payroll Period Ending 05/20/2022	67744	05/07/2022 - 05/20/2022	N	Patrol	100-42123-101-	\$ 1,246.01
		<b>Total For Check</b>	<b>67744</b>				<b>\$ 1,246.01</b>
05/27/2022	Payroll Period Ending 05/20/2022	67745	05/07/2022 - 05/20/2022	N	Mayor	100-41310-103-	\$ 277.05
		<b>Total For Check</b>	<b>67745</b>				<b>\$ 277.05</b>
05/31/2022	BOND FUNDS	2205 BOND	INTERFUND TRANSFER FROM WATER/SEWER FUNDS	N	Transfer to Bond Fund	601-49361-720-	\$ 4,441.93
		2205 BOND				602-49361-720-	\$ 4,441.93
		<b>Total For Check</b>	<b>2205 BOND</b>				<b>\$ 8,883.86</b>
06/01/2022	Internal Revenue Service	220527IRS	Federal taxes pay date 5/27/2022	N	Council/Town Board	100-41110-103-	\$ 135.89
		220527IRS				100-41110-122-	\$ 15.50
		220527IRS				100-41110-135-	\$ 14.52
		220527IRS			Mayor	100-41310-103-	\$ 22.95
		220527IRS				100-41310-122-	\$ 18.60

Fund Name: All Funds

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		220527IRS				100-41310-135-	\$ 4.35
		220527IRS			Clerk	100-41425-103-	\$ 242.95
		220527IRS				100-41425-122-	\$ 67.27
		220527IRS				100-41425-135-	\$ 15.73
		220527IRS			General Government Buildings and Plant	100-41940-101-	\$ 103.90
		220527IRS				100-41940-122-	\$ 49.49
		220527IRS				100-41940-135-	\$ 11.57
		220527IRS			Patrol	100-42123-101-	\$ 158.65
		220527IRS				100-42123-135-	\$ 56.40
		220527IRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 508.99
		220527IRS				100-43128-122-	\$ 233.57
		220527IRS				100-43128-135-	\$ 54.62
		220527IRS			Culture-Recreation Administration	100-45010-101-	\$ 29.00
		220527IRS				100-45010-122-	\$ 12.91
		220527IRS				100-45010-135-	\$ 3.02
		220527IRS			Library Administration	211-45501-103-	\$ 151.23
		220527IRS				211-45501-122-	\$ 55.78
		220527IRS				211-45501-135-	\$ 13.05
		220527IRS			Water Utilities - Administration and General	601-49440-101-	\$ 55.37
		220527IRS				601-49440-122-	\$ 25.53
		220527IRS				601-49440-135-	\$ 5.97
		220527IRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 17.08
		220527IRS				602-49490-122-	\$ 7.86
		220527IRS				602-49490-135-	\$ 1.84
		220527IRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 74.40
		220527IRS				603-49520-122-	\$ 37.98
		220527IRS				603-49520-135-	\$ 8.91
		<b>Total For Check</b>	<b>220527IRS</b>				<b>\$ 2,214.88</b>
06/01/2022	NORTHEAST SERVICE COOPERATIVE	2206DENTAL	JUNE2022 PREMIUMS - INVOICE 904	N	Clerk	100-41425-132-	\$ 42.00
		2206DENTAL			General Government Buildings and Plant	100-41940-132-	\$ 32.06
		2206DENTAL			EMPLOYEE/RETIREE BENEFITS	100-41950-132-	\$ 220.00
		2206DENTAL			Patrol	100-42123-132-	\$ 220.00
		2206DENTAL			STREETS, SIDEWALKS, CURBS	100-43128-132-	\$ 155.16
		2206DENTAL			Culture-Recreation Administration	100-45010-132-	\$ 17.82

Fund Name: All Funds

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		2206DENTAL			Water Utilities - Administration and General	601-49440-132-	\$ 24.52
		2206DENTAL			Sewer Utilities - Administration and General	602-49490-132-	\$ 8.54
		2206DENTAL			Refuse Utilities - Administration and General	603-49520-132-	\$ 23.90
		<b>Total For Check</b>	<b>2206DENTAL</b>				<b>\$ 744.00</b>
06/07/2022	MSRS - HCSP	220527HCSP	PAY DATE 05/27/2022	N	Patrol	100-42123-101-	\$ 107.13
		<b>Total For Check</b>	<b>220527HCSP</b>				<b>\$ 107.13</b>
06/07/2022	MN DEPT OF HUMAN SERVICES	220527MNCH	PAY DATE 05/27/2022	N	General Government Buildings and Plant	100-41940-101-	\$ 1.63
		220527MNCH			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 104.30
		220527MNCH			Sewer Utilities - Administration and General	602-49490-101-	\$ 3.14
		220527MNCH			Refuse Utilities - Administration and General	603-49520-101-	\$ 16.44
		<b>Total For Check</b>	<b>220527MNCH</b>				<b>\$ 125.51</b>
06/07/2022	MN REVENUE	220527MNREV	pay date 05/27/2022	N	Council/Town Board	100-41110-103-	\$ 125.00
		220527MNREV			Clerk	100-41425-103-	\$ 79.46
		220527MNREV			General Government Buildings and Plant	100-41940-101-	\$ 16.36
		220527MNREV			Patrol	100-42123-101-	\$ 41.29
		220527MNREV			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 103.06
		220527MNREV			Culture-Recreation Administration	100-45010-101-	\$ 4.67
		220527MNREV			Library Administration	211-45501-103-	\$ 40.94
		220527MNREV			Water Utilities - Administration and General	601-49440-101-	\$ 8.72
		220527MNREV			Sewer Utilities - Administration and General	602-49490-101-	\$ 3.37
		220527MNREV			Refuse Utilities - Administration and General	603-49520-101-	\$ 14.45
		<b>Total For Check</b>	<b>220527MNREV</b>				<b>\$ 437.32</b>
06/07/2022	MSRS	220527MSRS	PAY DATE 05/27/2022 - DEFERRED COMP	N	Clerk	100-41425-103-	\$ 66.00
		220527MSRS				100-41425-125-	\$ 66.00
		220527MSRS			General Government Buildings and Plant	100-41940-101-	\$ 77.45
		220527MSRS				100-41940-125-	\$ 26.25

Fund Name: All Funds

Date Range: 05/20/2022 To 06/14/2022

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		220527MSRS			Patrol	100-42123-101-	\$ 270.00
		220527MSRS				100-42123-125-	\$ 50.00
		220527MSRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 184.05
		220527MSRS				100-43128-125-	\$ 89.05
		220527MSRS			Culture-Recreation Administration	100-45010-101-	\$ 26.40
		220527MSRS				100-45010-125-	\$ 8.80
		220527MSRS			Library Administration	211-45501-103-	\$ 34.00
		220527MSRS				211-45501-125-	\$ 34.00
		220527MSRS			Water Utilities - Administration and General	601-49440-101-	\$ 46.80
		220527MSRS				601-49440-125-	\$ 15.60
		220527MSRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 6.95
		220527MSRS				602-49490-125-	\$ 3.15
		220527MSRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 8.35
		220527MSRS				603-49520-125-	\$ 7.15
		<b>Total For Check</b>	<b>220527MSRS</b>				<b>\$ 1,020.00</b>
06/07/2022	PERA	220527PERA	PAY DATE 05/27/2022	N	Council/Town Board	100-41110-103-	\$ 37.50
		220527PERA				100-41110-121-	\$ 37.50
		220527PERA			Clerk	100-41425-103-	\$ 82.11
		220527PERA				100-41425-121-	\$ 94.74
		220527PERA			General Government Buildings and Plant	100-41940-101-	\$ 55.29
		220527PERA				100-41940-121-	\$ 63.80
		220527PERA			Patrol	100-42123-101-	\$ 505.66
		220527PERA				100-42123-121-	\$ 758.48
		220527PERA			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 258.62
		220527PERA				100-43128-121-	\$ 298.41
		220527PERA			Culture-Recreation Administration	100-45010-101-	\$ 14.42
		220527PERA				100-45010-121-	\$ 16.64
		220527PERA			Library Administration	211-45501-103-	\$ 64.46
		220527PERA				211-45501-121-	\$ 74.38
		220527PERA			Water Utilities - Administration and General	601-49440-101-	\$ 28.52
		220527PERA				601-49440-121-	\$ 32.91
		220527PERA			Sewer Utilities - Administration and General	602-49490-101-	\$ 8.71
		220527PERA				602-49490-121-	\$ 10.05
		220527PERA			Refuse Utilities - Administration and General	603-49520-101-	\$ 42.16

Fund Name: All Funds

Date Range: 05/20/2022 To 06/14/2022

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		220527PERA				603-49520-121-	\$ 48.67
	<b>Total For Check</b>	<b>220527PERA</b>					<b>\$ 2,533.03</b>
06/07/2022	MN REVENUE - SALES TAX	2205SALES	2022 MAY SALES TAX	N	Water Utilities - Administration and General	601-49440-153-	\$ 72.00
		2205SALES			Refuse Utilities - Administration and General	603-49520-153-	\$ 660.00
	<b>Total For Check</b>	<b>2205SALES</b>					<b>\$ 732.00</b>
06/07/2022	FURTHER	220607HRA	INVOICE 40257841	N	EMPLOYEE/RETIREE BENEFITS	100-41950-136-	\$ 974.70
	<b>Total For Check</b>	<b>220607HRA</b>					<b>\$ 974.70</b>
06/07/2022	MN PEIP	2206PEIP	INVOICE 1190881 - MAY & JUNE 2022 PREMIUMS	N	Clerk	100-41425-103-	\$ 1,080.80
		2206PEIP				100-41425-131-	\$ 1,801.32
		2206PEIP			General Government Buildings and Plant	100-41940-101-	\$ 167.68
		2206PEIP				100-41940-131-	\$ 670.76
		2206PEIP			EMPLOYEE/RETIREE BENEFITS	100-41950-131-	\$ 5,764.24
		2206PEIP			Patrol	100-42123-101-	\$ 1,441.05
		2206PEIP				100-42123-131-	\$ 5,764.25
		2206PEIP			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 806.50
		2206PEIP				100-43128-131-	\$ 3,225.98
		2206PEIP			Culture-Recreation Administration	100-45010-101-	\$ 92.24
		2206PEIP				100-45010-131-	\$ 368.92
		2206PEIP			Water Utilities - Administration and General	601-49440-101-	\$ 127.86
		2206PEIP				601-49440-131-	\$ 511.46
		2206PEIP			Sewer Utilities - Administration and General	602-49490-101-	\$ 44.54
		2206PEIP				602-49490-131-	\$ 178.16
		2206PEIP			Refuse Utilities - Administration and General	603-49520-101-	\$ 123.68
	<b>Total For Check</b>	<b>2206PEIP</b>				603-49520-131-	<b>\$ 494.70</b>
							<b>\$ 22,664.14</b>
06/07/2022	WASTE MANAGEMENT OF WI-MN	67755	INVOICE 6887176-0412-0	N	General Government Buildings and Plant	100-41940-384-	\$ 33.59
	<b>Total For Check</b>	<b>67755</b>					<b>\$ 33.59</b>
06/07/2022	SCI BROADBAND	67756	JUNE 2022	N	General Government Buildings and Plant	100-41940-321-	\$ 42.35

Fund Name: All Funds

Date Range: 05/20/2022 To 06/14/2022

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		67756			Library Administration	211-45501-321-	\$ 22.34
	<b>Total For Check</b>	<b>67756</b>					<b>\$ 64.69</b>
06/07/2022	AFSCME COUNCIL 65	67757	PAYROLL ENDING 5/20/2022 PAY DATE 05/27/2022	N	General Government Buildings and Plant	100-41940-101-	\$ 10.07
		67757			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 52.93
		67757			Culture-Recreation Administration	100-45010-101-	\$ 2.54
		67757			Water Utilities - Administration and General	601-49440-101-	\$ 5.09
		67757			Sewer Utilities - Administration and General	602-49490-101-	\$ 1.76
		67757			Refuse Utilities - Administration and General	603-49520-101-	\$ 8.82
	<b>Total For Check</b>	<b>67757</b>					<b>\$ 81.21</b>
06/07/2022	MINNESOTA POWER	67758	2022 MAY	N	General Government Buildings and Plant	100-41940-381-	\$ 234.32
		67758			Street Lighting	100-43160-381-	\$ 1,871.87
		67758			Sewer Utilities - Administration and General	602-49490-381-	\$ 33.00
	<b>Total For Check</b>	<b>67758</b>					<b>\$ 2,139.19</b>
06/07/2022	LAW ENFORCEMENT LABOR SERVICES	67759	JUNE 2022 MEMBERSHIP DUES - HUSSMAN, SAMUEL & OTOOLE, NICHOLAS	N	Patrol	100-42123-101-	\$ 130.00
	<b>Total For Check</b>	<b>67759</b>					<b>\$ 130.00</b>
06/07/2022	KEVIN ODDEN	67760	CELL PHONE 4/22/2021 - 5/21/2022	N	STREETS, SIDEWALKS, CURBS	100-43128-321-	\$ 50.00
	<b>Total For Check</b>	<b>67760</b>					<b>\$ 50.00</b>
<b>Total For Selected Checks</b>							<b>\$ 53,995.27</b>



For the Period : 3/1/2022 To 3/31/2022

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$493,438.03	\$5,636.78	\$84,594.54	\$414,480.27	\$0.00	\$7,331.73	\$421,812.00
SPECIAL REVENUE FUNDS (201 through 299)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash - Clerk	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
Petty Cash - Police	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
Gambling Funds	\$1,178.44	\$9.27	\$0.00	\$1,187.71	\$0.00	\$0.00	\$1,187.71
Tac Prod Tax - Fire Collaboration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CBT Sewer Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Refuse Savings	\$16,542.17	\$0.00	\$0.00	\$16,542.17	\$0.00	\$0.00	\$16,542.17
City Beautification	\$2,986.50	\$0.00	\$0.00	\$2,986.50	\$0.00	\$0.00	\$2,986.50
Library	\$78,517.09	\$20.00	\$3,034.31	\$75,502.78	\$0.00	\$257.54	\$75,760.32
Municipal State Aid Street Maintenance (Optional)	\$21,100.00	\$0.00	\$0.00	\$21,100.00	\$0.00	\$0.00	\$21,100.00
Sweeper Fund	\$17,444.10	\$0.00	\$0.00	\$17,444.10	\$0.00	\$0.00	\$17,444.10
DEED SCDP PROGRAM	\$33,913.57	\$0.00	\$0.00	\$33,913.57	\$0.00	\$7,164.68	\$41,078.25
Playground Equipment Fundraiser	\$67,356.30	\$0.00	\$0.00	\$67,356.30	\$0.00	\$0.00	\$67,356.30
Playground Petty Cash	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00
DEBT SERVICE FUNDS (301 through 399)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014A GO WATER REV BONDS	(\$9,505.03)	\$2,090.88	\$0.00	(\$7,414.15)	\$0.00	\$0.00	(\$7,414.15)
2016A GO REFUNDING BONDS	\$76,786.68	\$8,023.46	\$0.00	\$84,810.14	\$0.00	\$0.00	\$84,810.14
CAPITAL PROJECT FUNDS (401 through 499)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Capital Projects	\$94,808.11	\$1,409.29	\$0.00	\$96,217.40	\$0.00	\$0.00	\$96,217.40
Water	\$284,244.35	\$12,688.26	\$6,976.80	\$289,955.81	\$0.00	\$129.88	\$290,085.69
Sewage Collection and Disposal	\$284,190.95	\$23,132.70	\$13,286.66	\$294,036.99	\$0.00	\$60.73	\$294,097.72
Refuse or Garbage Collection	\$48,873.07	\$7,073.63	\$5,836.39	\$50,110.31	\$0.00	\$299.84	\$50,410.15
FIDUCIARY FUNDS (801 through 899)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975859 - Hollom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975856 - Lawson	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975850 - Odden	\$21,070.98	\$2.60	\$0.00	\$21,073.58	\$0.00	\$0.00	\$21,073.58
Sick Leave 975862 - McCartney	\$665.26	\$0.08	\$0.00	\$665.34	\$0.00	\$0.00	\$665.34
Sick Leave 976015 - DeGuisseppi	\$8,667.59	\$1.07	\$0.00	\$8,668.66	\$0.00	\$0.00	\$8,668.66
Sick Leave 976030 - Hoshal	\$4,154.01	\$0.51	\$0.00	\$4,154.52	\$0.00	\$0.00	\$4,154.52
Sick Leave 978428 - S Hussman	\$963.77	\$0.12	\$0.00	\$963.89	\$0.00	\$0.00	\$963.89

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
Sick Leave 978425 - O'Toole	\$162.93	\$0.02	\$0.00	\$162.95	\$0.00	\$0.00	\$162.95
<b>Total</b>	<b>\$1,548,108.87</b>	<b>\$60,088.67</b>	<b>\$113,728.70</b>	<b>\$1,494,468.84</b>	<b>\$0.00</b>	<b>\$15,244.40</b>	<b>\$1,509,713.24</b>

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ADAM M HECIMOVICH

City Council/Town Board

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Date

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DEBORAH LEE TRBOYEVICH

City Council/Town Board

---

Date

---

NANCILYN MEYER

City Council/Town Board

---

Date

---

ROBERT R LAWSON

City Council/Town Board

---

Date

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ROBERT M STEIN

City Council/Town Board, Mayor

---

Date

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TREVOR L GUYER

City Council/Town Board

---

Date

For the Period : 4/1/2022 To 4/30/2022

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$414,480.27	\$5,656.10	\$186,907.04	\$233,229.33	\$0.00	\$6,958.95	\$240,188.28
SPECIAL REVENUE FUNDS (201 through 299)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash - Clerk	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
Petty Cash - Police	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
Gambling Funds	\$1,187.71	\$0.00	\$0.00	\$1,187.71	\$0.00	\$0.00	\$1,187.71
Tac Prod Tax - Fire Collaboration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CBT Sewer Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Refuse Savings	\$16,542.17	\$0.00	\$0.00	\$16,542.17	\$0.00	\$0.00	\$16,542.17
City Beautification	\$2,986.50	\$0.00	\$0.00	\$2,986.50	\$0.00	\$0.00	\$2,986.50
Library	\$75,502.78	\$1,826.00	\$8,392.34	\$68,936.44	\$0.00	\$326.50	\$69,262.94
Municipal State Aid Street Maintenance (Optional)	\$21,100.00	\$0.00	\$0.00	\$21,100.00	\$0.00	\$0.00	\$21,100.00
Sweeper Fund	\$17,444.10	\$0.00	\$0.00	\$17,444.10	\$0.00	\$0.00	\$17,444.10
DEED SCDP PROGRAM	\$33,913.57	\$0.00	\$0.00	\$33,913.57	\$0.00	\$7,164.68	\$41,078.25
Playground Equipment Fundraiser	\$67,356.30	\$0.00	\$0.00	\$67,356.30	\$0.00	\$0.00	\$67,356.30
Playground Petty Cash	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00
DEBT SERVICE FUNDS (301 through 399)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014A GO WATER REV BONDS	(\$7,414.15)	\$2,474.24	\$0.00	(\$4,939.91)	\$0.00	\$0.00	(\$4,939.91)
2016A GO REFUNDING BONDS	\$84,810.14	\$7,732.01	\$0.00	\$92,542.15	\$0.00	\$0.00	\$92,542.15
CAPITAL PROJECT FUNDS (401 through 499)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Capital Projects	\$96,217.40	\$1,642.54	\$0.00	\$97,859.94	\$0.00	\$0.00	\$97,859.94
Water	\$289,955.81	\$14,261.21	\$8,785.89	\$295,431.13	\$0.00	\$346.09	\$295,777.22
Sewage Collection and Disposal	\$294,036.99	\$25,412.21	\$22,926.63	\$296,522.57	\$0.00	\$15,719.71	\$312,242.28
Refuse or Garbage Collection	\$50,110.31	\$7,898.84	\$7,484.92	\$50,524.23	\$0.00	\$4,217.14	\$54,741.37
FIDUCIARY FUNDS (801 through 899)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975859 - Hollom	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975856 - Lawson	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975850 - Odden	\$21,073.58	\$0.00	\$0.00	\$21,073.58	\$0.00	\$0.00	\$21,073.58
Sick Leave 975862 - McCartney	\$665.34	\$0.00	\$0.00	\$665.34	\$0.00	\$0.00	\$665.34
Sick Leave 976015 - DeGuisseppi	\$8,668.66	\$0.00	\$0.00	\$8,668.66	\$0.00	\$0.00	\$8,668.66
Sick Leave 976030 - Hoshal	\$4,154.52	\$0.00	\$0.00	\$4,154.52	\$0.00	\$0.00	\$4,154.52
Sick Leave 978428 - S Hussman	\$963.89	\$0.00	\$0.00	\$963.89	\$0.00	\$0.00	\$963.89

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
Sick Leave 978425 - O'Toole	\$162.95	\$0.00	\$0.00	\$162.95	\$0.00	\$0.00	\$162.95
<b>Total</b>	<b>\$1,494,468.84</b>	<b>\$66,903.15</b>	<b>\$234,496.82</b>	<b>\$1,326,875.17</b>	<b>\$0.00</b>	<b>\$34,733.07</b>	<b>\$1,361,608.24</b>

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ADAM M HECIMOVICH

City Council/Town Board

Date

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DEBORAH LEE TRBOYEVICH

City Council/Town Board

Date

---



---

NANCILYN MEYER

City Council/Town Board

Date

---



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ROBERT R LAWSON

City Council/Town Board

Date

---



---

ROBERT M STEIN

City Council/Town Board, Mayor

Date

---



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TREVOR L GUYER

City Council/Town Board

Date

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## SPECIFICATION AND SPECIAL PROVISIONS

### 2022 BOVEY PUBLIC WORKS GARAGE ADDITION CITY OF BOVEY, MINNESOTA PROJECT NO. BOV22-01

#### DIVISION X – BUILDING REQUIREMENTS

##### Design Criteria

Contractor to submit design proposal to include the following minimum criteria:

- Dimensions
  - 40'W x 60'L (see plans for location); height and roof pitch to match existing
- Walls/siding
  - 2x6 – 24" O.C. framing with 7/16" (minimum) sheathing thickness
  - Industry standard of 26-gauge (minimum) steel shall be used for exterior siding and roofing
  - Paint coating shall be specified as commercial, industrial, or equivalent; color to match existing
  - Tyvek, or equivalent, to be installed to provide moisture barrier (shall also include taped seams)
- Roof
  - Steel (26-gauge minimum), hidden fastener type
  - Gable dimensions to match existing and meet/exceed Minnesota code for snow loads
  - Peak vent (1)
  - 5/8" minimum roof sheathing thickness
- Foundation
  - Geotechnical report
  - 5" thick concrete slab to be installed within foundation wall boundary
  - Slab shall include epoxy coated grade 60 #4 REBAR 18" O.C.
  - Concrete shall be air-entrained and meet MnDOT specification 2461 for general (non-bridge) concrete (including max w/c ratio of 0.45, minimum compressive strength of 4000psi,etc.)
- Door(s)
  - One (1) man door – 80" height x 36" width; located on west wall per plan location
  - Three (3) overhead doors – insulated; 12' height x 16' width; no windows; industrial grade; furnish & install commercial grade openers
- Floor drain(s)
  - Three (3) floor drains – 1' x 8' trough drain centered on each bay; shall be connected to sanitary sewer—coordinate with Bovey Public Works
- Electrical

- Electrical –
- Miscellaneous
  - City of Bovey will obtain all necessary permitting.

# 2022 BOVEY PUBLIC WORKS GARAGE ADDITION

## CITY OF BOVEY, MINNESOTA

### PROJECT NO. BOV22-01



8878 Main Street  
P.O. Box 261  
Mountain Iron, MN 55768  
Phone: 218-735-8914  
Fax: 218-735-8923  
E-Mail: info@bm-eng.com  
Website: www.bm-eng.com

- CIVIL ENGINEERING
- ENVIRONMENTAL ENGINEERING
- LAND SURVEYING
- PLANNING
- MINING
- LAND DATA BASE MAPPING

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed PROFESSIONAL ENGINEER under the laws of the State of MINNESOTA.

Printed name: Jeremy D. Schwarze  
Date: X/X/X Lic. No. 55498

PROJECT NO: BOV22-01  
DATE: MAY 2022  
DRAWN BY: JDS  
CHECKED BY: -

DATE	REVISIONS	DESCRIPTION

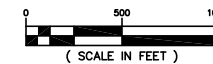
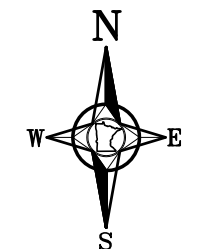
**2022 BOVEY PUBLIC WORKS GARAGE ADDITION**

**BOVEY, MINNESOTA**

**COVER SHEET**

SHEET NO.  
**1** OF **9**

INDEX TO PLANS	
DESCRIPTION	SHEET NO.
COVER SHEET	1
ESTIMATED QUANTITIES & CONSTRUCTION NOTES	2
CONSTRUCTION DETAILS	3
EXISTING CONDITIONS & REMOVALS	4
PROPOSED CONSTRUCTION	5
TRAFFIC CONTROL	6
SWPPP	7-9
<b>THIS PLAN CONTAINS 9 SHEETS</b>	



**GOVERNING SPECIFICATIONS**  
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.



8878 Main Street  
P.O. Box 261  
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- CIVIL ENGINEERING
- ENVIRONMENTAL ENGINEERING
- LAND SURVEYING
- PLANNING
- MINING
- LAND DATA BASE MAPPING

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed PROFESSIONAL ENGINEER under the laws of the State of MINNESOTA.

Printed name: Jeremy D. Schwarze  
Date: X/X/X Lic. No. 55498

PROJECT NO: BOV22-01

DATE: MAY 2022

DRAWN BY: JDS

CHECKED BY: -

DATE	REVISIONS	DESCRIPTION

2022 BOVEY PUBLIC WORKS  
GARAGE ADDITION

BOVEY, MINNESOTA

ESTIMATED QUANTITIES  
& CONSTRUCTION NOTES

SHEET NO.  
**2** OF **9**

STATEMENT OF ESTIMATED QUANTITIES – BASE BID				
NOTES	SPEC. NO.	ITEM	UNIT	ESTIMATED QUANTITIES
	2021.501	MOBILIZATION	LUMP SUM	1
1	2100.601	BUILDING	LUMP SUM	1
2	2105.507	COMMON EXCAVATION	CU. YD.	520
3	2105.507	SELECT GRANULAR BORROW (CV)	CU. YD.	TBD
	2108.504	GEOTEXTILE FABRIC TYPE 5	SQ. YD.	310
	2211.507	AGGREGATE BASE (CV) CLASS 5	CU. YD.	TBD
	2521.518	4" CONCRETE WALK	SQ. FT.	48
	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	310
4	2563.601	TRAFFIC CONTROL	LUMP SUM	1
5	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1
5	2573.503	SEDIMENT CONTROL LOG TYPE ROCK	LIN. FT.	10
6	2574.507	COMMON TOPSOIL BORROW	CU. YD.	1
7	2575.501	TURF ESTABLISHMENT	LUMP SUM	1

CONSTRUCTION NOTES
1. SEE SPECIFICATIONS FOR BUILDING REQUIREMENTS.
2. UPON REMOVAL, THESE ITEMS BECOME THE PROPERTY OF THE CONTRACTOR FOR LAWFUL DISPOSAL OUTSIDE OF THE PROJECT LIMITS.
3. SELECT GRANULAR BORROW SHALL NOT CONTAIN ANY STONE, BROKEN CONCRETE, OR BITUMINOUS FRAGMENT EXCEEDING 3" IN ITS GREATEST DIMENSION.
4. ALL TRAFFIC CONTROL SIGNAGE SHALL MEET THE REQUIREMENTS OF THE MINNESOTA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES – FIELD MANUAL DATED LATEST VERSION.
5. ITEMS SHALL BE INSTALLED PRIOR TO COMMENCEMENT OF CONSTRUCTION.
6. ITEM TO BE SALVAGED ON SITE AND PLACED 6" THICK IN TURF ESTABLISHMENT AREAS.
7. TURF ESTABLISHMENT SHALL CONSIST OF THE FOLLOWING: 7.1. SEED MIXTURE 25-131 @ 220 LBS PER ACRE 7.2. MULCH TYPE 1 @ 2 TONS PER ACRE 7.3. FERTILIZER TYPE 1 ANALYSIS 20-10-20 @ 350 LBS PER ACRE

BASIS FOR ESTIMATED QUANTITIES
SELECT GRANULAR BORROW (MOD) (CV) _____ " THICK UNDER CONCRETE BUILDING SLAB
AGGREGATE BASE (CV) CLASS 5 8" THICK UNDER CONCRETE DRIVEWAY PAVEMENT 6" THICK UNDER CONCRETE SIDEWALK

STANDARD PLATES	
THE FOLLOWING STANDARD PLATES, AS APPROVED BY THE FHWA, SHALL APPLY ON THIS PROJECT	
PLATE NO.	TITLE
8000 I	STANDARD BARRICADES



FILL ROCK LOG WITH 45 LBS. OF OPEN GRADED AGGREGATE CONSISTING OF SOUND, DURABLE PARTICLES OF CRUSHED QUARRY ROCK OR GRAVEL CONFORMING TO THE FOLLOWING GRADATION.

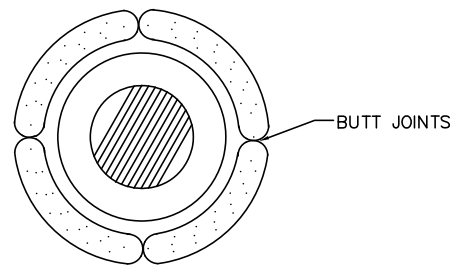
GRADATION	
SIEVE SIZE	PERCENT PASSING
1 1/2 INCH	100
1 INCH	95-100
3/4 INCH	65-95
3/8 INCH	30-65
NO. 4	10-35
NO. 10	3-20
NO. 40	0-8
NO. 200	0-3

NOTE: CRUSHED CONCRETE OR BITUMINOUS SHALL NOT BE USED FOR OPEN GRADED AGGREGATE.

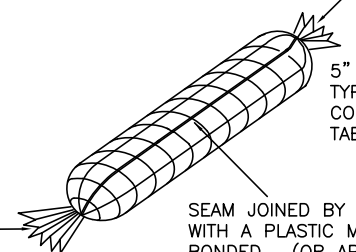
PAYMENT SHALL INCLUDE ALL MATERIALS, FILLING OF LOG, MAINTENANCE, & REMOVAL. 80% OF BID PRICE SHALL BE PAID UPON PROPER PLACEMENT WITH THE FINAL 20% PAID UPON REMOVAL.

**INLET PROTECTION WITH ROCK LOG**

NO SCALE



ENDS SECURELY CLOSED TO PREVENT LOSS OF OPEN GRADED AGGREGATE FILL. SECURED WITH 50 PSI. ZIP TIE.



5" DIAMETER GEOTEXTILE SOCK, TYPE WOVEN MONOFILAMENT CONFORMING TO SPEC. 3886, TABLE 3886-1. MACHINE SLICE

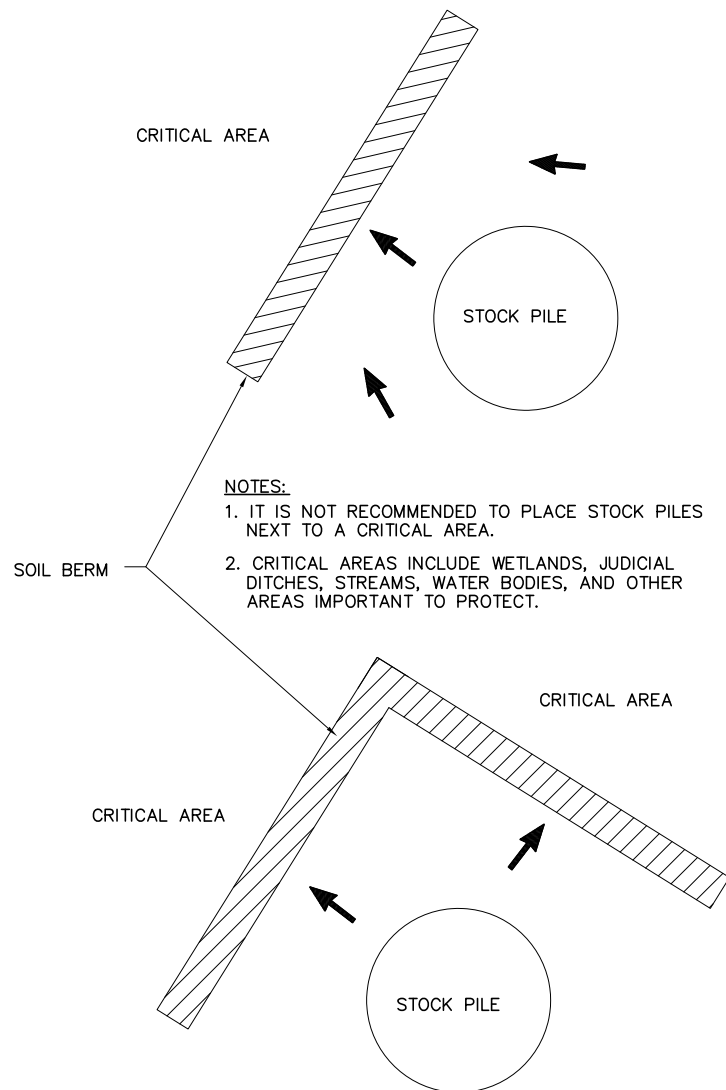
SEAM JOINED BY TWO ROWS OF STITCHING WITH A PLASTIC MESH BACKING OR HEAT BONDED. (OR APPROVED EQUIVALENT)

**NOTES:**

- INLET PROTECTION DEVICES SHALL BE MAINTAINED THROUGHOUT THE LENGTH OF THE JOB OR REPLACED AT THE DIRECTION OF THE ENGINEER.
- MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON MNDOT'S EROSION CONTROL PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED.
- WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.

**NOTE:**  
UTILIZE ROCK LOG AS SEDIMENT CONTROL ALONG THE GUTTER LINE AS SHOWN ON THE PLANS.

CRITICAL AREA

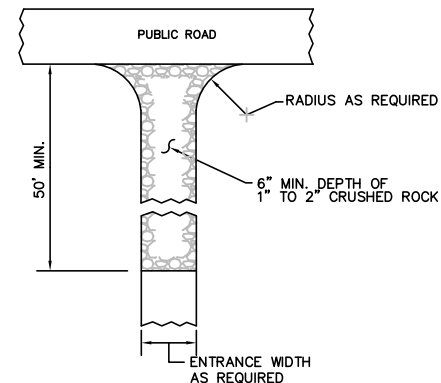


**NOTES:**

1. IT IS NOT RECOMMENDED TO PLACE STOCK PILES NEXT TO A CRITICAL AREA.
2. CRITICAL AREAS INCLUDE WETLANDS, JUDICIAL DITCHES, STREAMS, WATER BODIES, AND OTHER AREAS IMPORTANT TO PROTECT.

**STOCK PILE PROTECTION DETAIL**

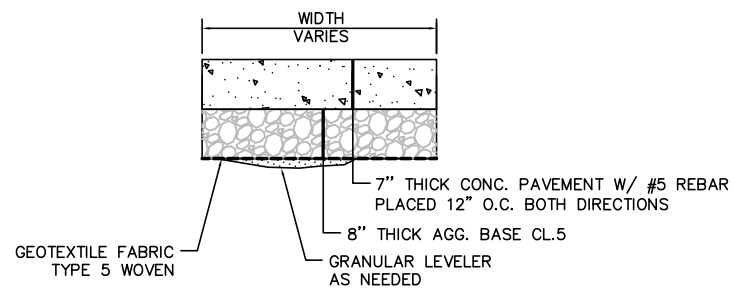
NO SCALE



ROCKS AT ENTRANCE CLEAN WORKSITE MUD OFF OF TRUCK TIRES BEFORE TRUCKS ENTER MAIN ROAD. KEEPING MUD OFF OF THE ROAD WILL PREVENT AUTO DAMAGE AND KEEP CONSTRUCTION SEDIMENT OUT OF DRAINAGE SYSTEMS AND WETLANDS. GEOTEXTILE MAY BE PLACED UNDER THE ROCK TO KEEP ROCKS SEPARATE FROM SOIL.

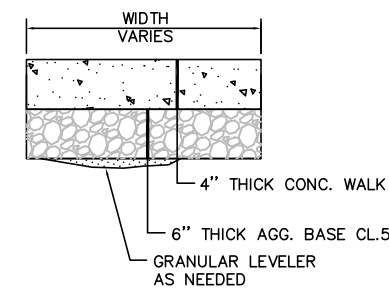
**STABILIZED CONSTRUCTION EXIT**

NO SCALE



**7" CONC. DRIVEWAY PAVEMENT DETAIL**

NO SCALE



**4" CONCRETE WALK DETAIL**

NO SCALE



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2022 BOVEY PUBLIC WORKS GARAGE ADDITION

BOVEY, MINNESOTA

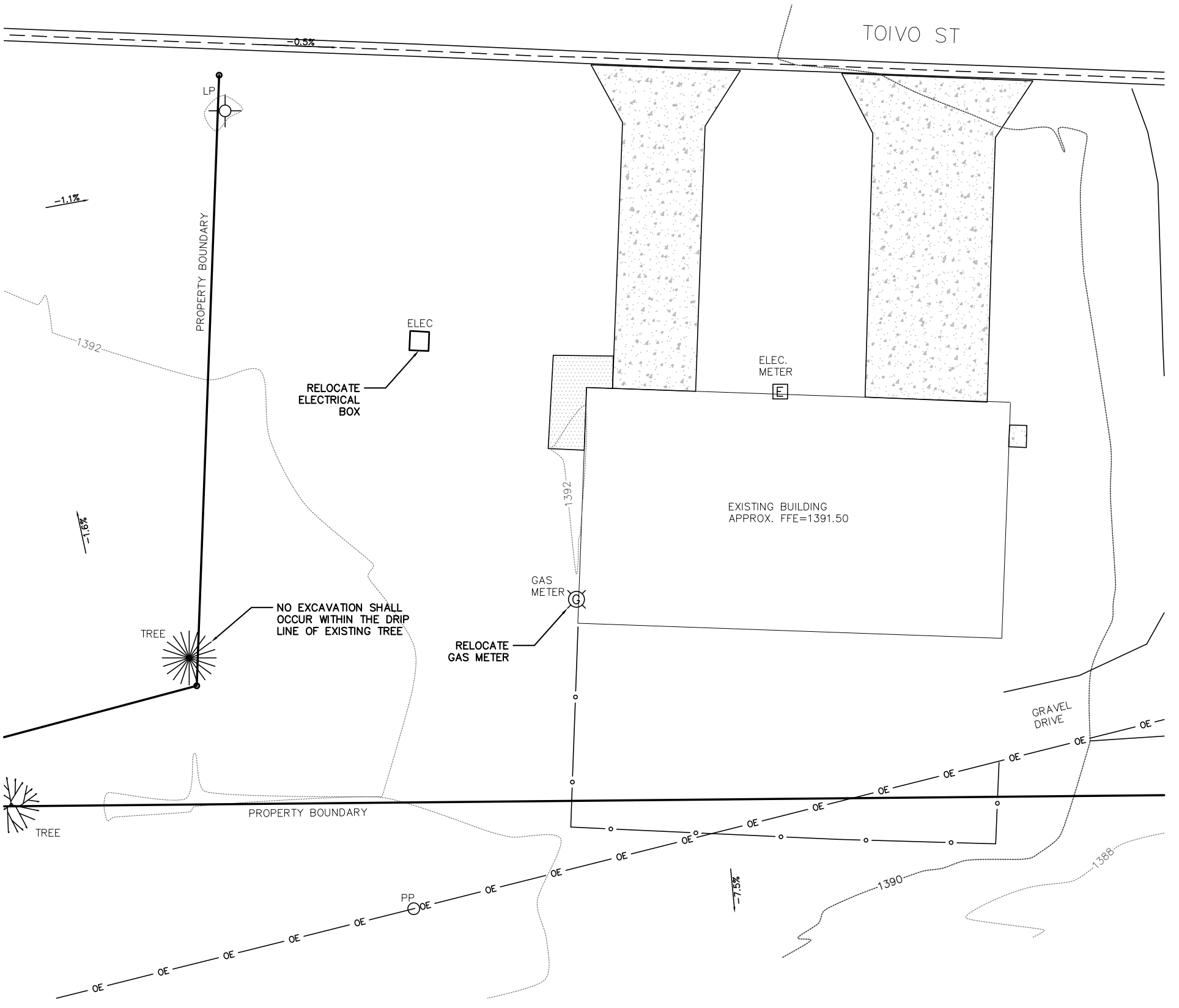
CONSTRUCTION DETAILS

SHEET NO.  
**3** OF **9**

**WARNING**  
BEFORE DIGGING  
CALL 1-800-252-1166  
**REQUIRED BY LAW**

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-.2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

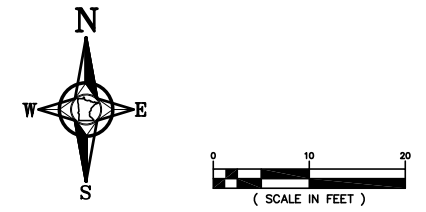
**PLAN VIEW**



**LEGEND**

- 1340 EXISTING CONTOUR AND ELEV.
- EXISTING CONCRETE
- REMOVE CONCRETE WALK
- EXISTING CURB AND GUTTER
- CHAIN LINK FENCE
- OE OVERHEAD POWER

- REMOVAL NOTES:**
1. REMOVAL ITEMS BECOME THE PROPERTY OF THE CONTRACTOR FOR LAWFUL DISPOSAL OUTSIDE OF THE PROJECT LIMITS.
  2. CONTRACTOR SHALL VERIFY LOCATIONS AND ELEVATIONS OF EXISTING UTILITIES AND FEATURES PRIOR TO COMMENCEMENT OF SITE GRADING. CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF DISCREPANCIES OR VARIATIONS FROM THE PLAN.
  3. ALL EROSION CONTROL MEASURES TO BE INSTALLED PRIOR TO REMOVALS. SEE EROSION CONTROL PLAN AND SWPPP PLAN.
  4. CONTRACTOR IS RESPONSIBLE FOR ALL REMOVALS NOTED ON PLANS. ALL PERMITS, APPLICATIONS AND FEES ARE THE RESPONSIBILITY OF THE CONTRACTOR.
  5. CONTRACTOR TO COORDINATE UTILITY RELOCATIONS WITH APPROPRIATE UTILITY COMPANY.



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**2022 BOVEY PUBLIC WORKS  
GARAGE ADDITION**

**BOVEY, MINNESOTA**

**EXISTING CONDITIONS  
& REMOVALS**

SHEET NO.  
**4** OF **9**

Plotted By: jerem T:\Land Projects\BOV22-01 City Garage\Drawings\BOV22-01\_Plan Sheets\_rev.dwg Jun 03, 2022 - 12:23pm

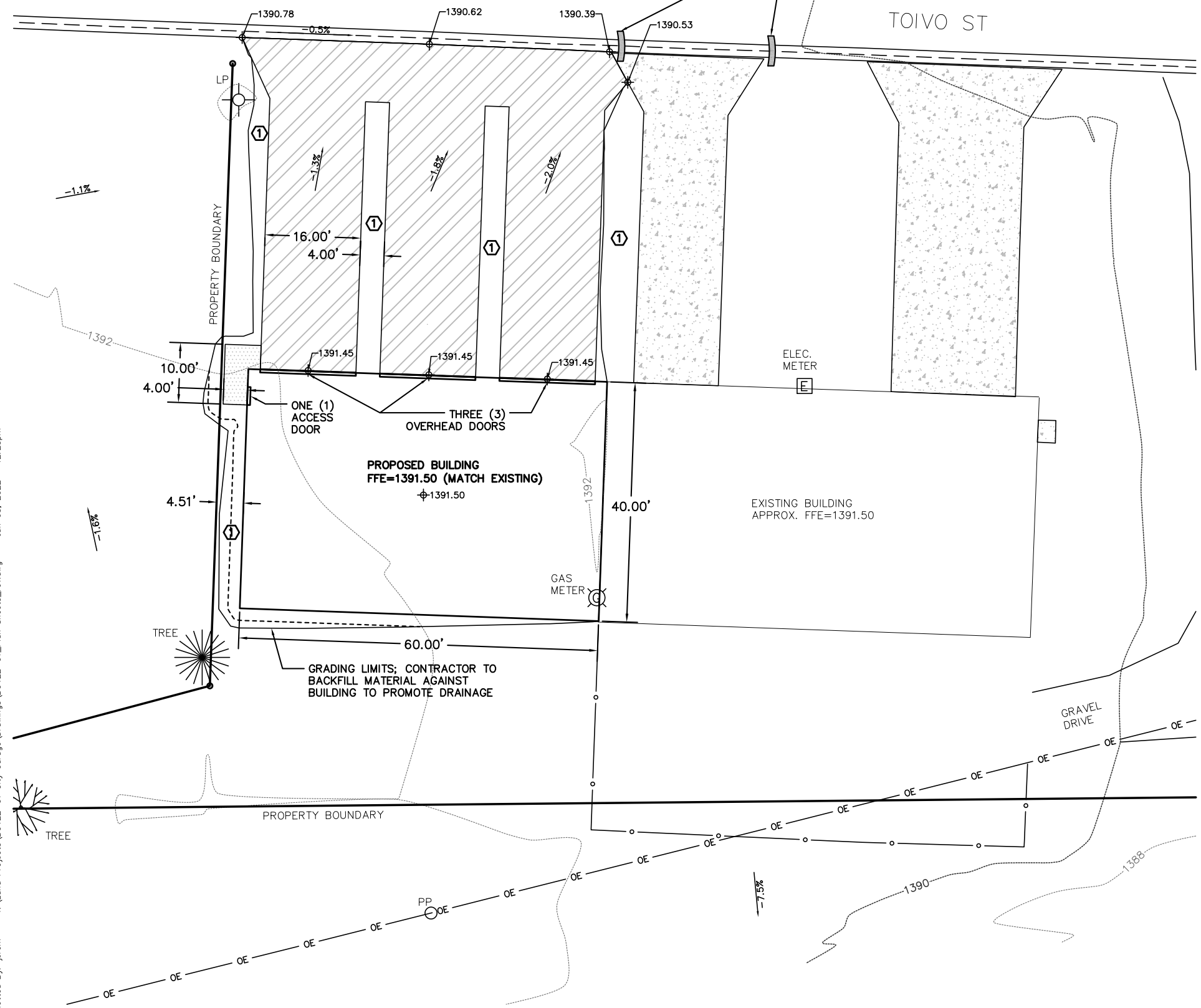
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**PLAN VIEW**

PLACE SEDIMENT CONTROL LOGS ALONG GUTTER

TOIVO ST



**EARTHWORK SUMMARY**

COMMON EXCAVATION	520 CU.YD.
EMBANKMENT	0 CU.YD.
<b>NET &lt;CUT&gt;</b>	<b>520 CU.YD.</b>

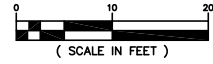
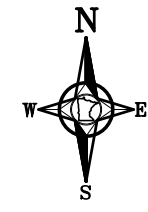
CALCULATIONS ASSUME SUB-GRADE 24" BELOW FINISHED GRADE.  
NO COMPACTION/EXPANSION FACTORS ASSUMED.

**LEGEND**

----- 1340 -----	EXISTING CONTOUR AND ELEV.
----- 1340 -----	PROPOSED CONTOUR AND ELEV.
+ 1435.1	FINISHED GRADE ELEV.
-2.1%	GROUND SLOPE
[Symbol]	SEDIMENT CONTROL LOG
[Symbol]	TURF ESTABLISHMENT
[Symbol]	PROPOSED 4" CONC. WALK
[Symbol]	PROPOSED 7" CONC. DRIVE

**GENERAL SITE NOTES:**

- BUILDING DIMENSIONS REFER TO THE OUTSIDE FACE OF THE BUILDING UNLESS OTHERWISE NOTED.
- SEE SPECIFICATIONS FOR BUILDING CONSTRUCTION MINIMUM REQUIREMENTS.
- ALL EROSION CONTROL MEASURES MUST BE INSTALLED PRIOR TO COMMENCEMENT OF GRADING OPERATIONS AND BE MAINTAINED UNTIL ALL DISTURBED AREAS ON THE SITE HAVE BEEN RESTORED.
- EXCESS MATERIALS FROM GRADING SHALL BECOME THE PROPERTY OF THE CONTRACTOR FOR LAWFUL DISPOSAL OFF SITE. TOPSOIL ON SITE SHALL BE SALVAGED AND SHALL MEET ALL PROJECT SPECIFICATIONS.
- ALL EXISTING TOPSOIL ON SITE SHALL BE SALVAGED PRIOR TO BEGINNING SITE GRADING. TOPSOIL SHALL BE PLACED 6" THICK IN ALL AREAS WHERE TURF IS DISTURBED.
- ALL DISTURBED AREAS SHALL BE RESTORED WITH SOD, SEED, WOOD FIBER BLANKET OR PAVED SURFACE WITHIN 14 DAYS.
- ALL SIDEWALK SLOPES 2% (MIN.) AWAY FROM BUILDING.
- SET CONCRETE WALK/DRIVEWAY PAVEMENT 0.05' BELOW FLOOR ELEVATION AT BUILDING.
- CONTRACTOR SHALL KEEP ALL STREETS CLEAN. A SWEEPER SHALL BE USED DURING ANY MATERIAL HAULING OPERATIONS.



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GARAGE ADDITION

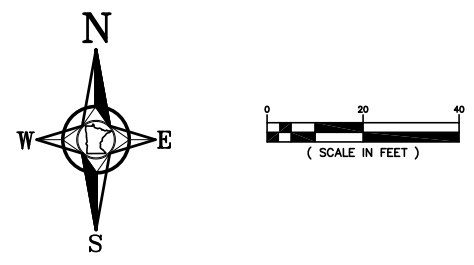
BOVEY, MINNESOTA

**PROPOSED  
CONSTRUCTION**

SHEET NO.  
**5** OF **9**

Plotted By: jerem T:\Land Projects\BOV22-01 City Garage\Drawings\BOV22-01\_Plan Sheets\_rev.dwg Jun 03, 2022 - 12:23pm

Plotted By: jeram T:\Land Projects\BOV22-01\_City Garage\Drawings\BOV22-01\_Traffic.dwg Jun 03, 2022 - 12:49pm



**TRAFFIC CONTROL NOTES**

1. ALL SIGNING INDICATED ON THIS TRAFFIC CONTROL PLAN, EXCEPT THOSE SIGNS WHICH ARE IN PLACE, SHALL BE FURNISHED AND INSTALLED BY THE CONTRACTOR. ALL APPROPRIATE SIGNING SHALL BE MAINTAINED THROUGHOUT THE LIFE OF THE CONTRACT.
2. ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO AND BE PLACED IN ACCORDANCE WITH THE LATEST VERSION OF THE "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (MN MUTCD) AND THE LATEST VERSION OF THE "MINNESOTA STANDARD SIGNS MANUAL".
3. MAINTENANCE OF LOCAL AND THROUGH TRAFFIC IS THE RESPONSIBILITY OF THE CONTRACTOR. LOCAL AND THROUGH TRAFFIC SHALL BE MAINTAINED DURING ALL PERIODS OF CONSTRUCTION OPERATIONS. PROPERTY OWNERS SHALL HAVE ACCESS AT ALL TIMES.
4. THE CONTRACTOR SHALL PROVIDE ALL NECESSARY SIGNING, PLASTIC DRUMS, AND BARRICADES FOR CHANNELIZATION OF TRAFFIC WITHIN THE CONSTRUCTION ZONE.
5. THE CONTRACTOR SHALL RECEIVE COMPENSATION FOR ALL WORK DESCRIBED HEREIN ON THE BASIS OF A LUMP SUM PAYMENT FOR TRAFFIC CONTROL (2563.601).
6. THE CONTRACTOR SHALL PLACE ADEQUATE PLASTIC DRUMS, WARNING SIGNS, AND BARRICADES WITHIN THE CONSTRUCTION ZONE TO PROTECT VEHICULAR TRAFFIC AND PEDESTRIAN TRAFFIC FROM CONSTRUCTION OPERATIONS. ADDITIONAL SIGNING MAY INCLUDE, BUT IS NOT LIMITED TO BUMP, DIP, LOOSE GRAVEL, ETC. THE NUMBER AND LOCATIONS OF TRAFFIC CONTROL DEVICES SHALL BE DETERMINED BY THE SEQUENCE OF THE CONTRACTOR'S OPERATIONS. TRAFFIC CONTROL DEVICES MAY BE ADJUSTED IN THE FIELD AS DIRECTED BY THE ENGINEER.
7. ALL WARNING SIGNS ARE TO BE 48" X 48", BLACK ON ORANGE WITH "DIAMOND GRADE VIP" OF "HIGH PERFORMANCE" RETROREFLECTIVE SHEETING. ALL BLACK ON ORANGE WORK ZONE TRAFFIC CONTROL SIGNS; ORANGE AND WHITE TYPE I, TYPE II, AND TYPE III BARRICADES; DETOUR ROUTE MARKERS, AND ALL OTHER RIGID SIGNS INSTALLED TO CONTROL AND DIRECT TRAFFIC DURING CONSTRUCTION OPERATIONS SHALL BE CONSTRUCTED OF "DIAMOND GRADE VIP" OR "HIGH PERFORMANCE" RETROREFLECTIVE SHEETING.
8. THE CONTRACTOR SHALL FOLLOW THIS TRAFFIC CONTROL PLAN ALONG WITH SPECIFICATIONS 1401, 1710, AND THE SPECIAL PROVISIONS, INCLUDING THE GUIDELINES FOR TRAFFIC CONTROL TREATMENT OF LONGITUDINAL JOINTS AND EDGE DROP-OFFS IN WORK ZONES.
9. ALL TRAFFIC CONTROL DEVICES SHALL BE REMOVED OR COVERED AS SOON AS THEY ARE NO LONGER REQUIRED OR APPROPRIATE.
10. THE INITIAL CONSTRUCTION SIGNING SHALL BE ERECTED PRIOR TO THE CONSTRUCTION OPERATIONS THAT WILL AFFECT THE TRAVELING PUBLIC.
11. TYPE A (LOW INTENSITY) FLASHERS SHALL BE FURNISHED, INSTALLED, AND MAINTAINED ON ALL TYPE III BARRICADES AND ADVANCED WARNING SIGNS AS DETAILED IN THIS TRAFFIC CONTROL PLAN. ADDITIONAL FLASHERS SHALL BE FURNISHED, INSTALLED, AND MAINTAINED ON SIGNS, BARRICADES, AND CHANNELIZERS AS NEEDED OR AS DIRECTED BY THE ENGINEER FOR TRAFFIC CONTROL THROUGH WORK ZONES WITHIN THE PROJECT LIMITS.
12. FLAGGING SHALL BE REQUIRED WHEN WORK IS AT THE EDGE OF THE DRIVING LANE TO PROTECT TRAFFIC FROM PAVING OPERATIONS. FLAGGING SHALL BE IN ACCORDANCE WITH THE PERTINENT LAYOUTS SHOWN IN PART VI OF THE MMUTCD INCLUDING THE CURRENT FIELD MANUAL. ALL SUCH WORK RELATED TO FLAGGING, INCLUDING FLAGPERSONS, SHALL BE CONSTRUED TO BE INCLUDED IN THE LUMP SUM PAYMENT FOR TRAFFIC CONTROL (2563.601).
13. THE CONTRACTOR SHALL SUBMIT A SCHEDULE OF SIGNING AND A TRAFFIC CONTROL PLAN FOR MAINTAINING AND PROTECTING TRAFFIC THROUGH WORK AREAS WITHIN THE CONSTRUCTION ZONE. ALL TRAFFIC CONTROL PLANS AND SIGNING SHALL CONFORM TO THE MMUTCD INCLUDING PART VI AND THE CURRENT FIELD MANUAL. THIS PLAN SHALL BE SUBMITTED TO THE ENGINEER FOR REVIEW AT THE PRECONSTRUCTION CONFERENCE.
14. TEMPORARY LANE CLOSURES BY THE CONTRACTOR WILL BE PERMITTED DURING THOSE HOURS AND AT THOSE LOCATIONS APPROVED BY THE ENGINEER IN ACCORDANCE WITH THE PERTINENT LAYOUTS SHOWN IN PART VI OF THE MMUTCD. ALL SUCH WORK RELATING TO THE CLOSURES, INCLUDING FLAGPERSONS, SHALL BE CONSTRUED TO BE INCLUDED IN THE LUMP SUM PAYMENT UNDER ITEM NO. 2563.601 (TRAFFIC CONTROL). FLAGGERS SHALL USE TWO-WAY RADIOS FOR COMMUNICATION.
15. ONLY SIGNS, BARRICADES, VERTICAL PANELS, DRUM-LIKE CHANNELIZERS, AND CONES THAT MEET THE REQUIREMENTS OF "QUALITY STANDARDS FOR WORK ZONE TRAFFIC CONTROL" AS OUTLINED IN THE CURRENT FIELD MANUAL SHALL BE USED ON THIS PROJECT. WORK SHALL NOT BEGIN UNTIL A DETERMINATION HAS BEEN MADE THAT THE TRAFFIC CONTROL DEVICES MEET THE QUALITY REQUIRED IN THIS STANDARD. COMPLIANCE WITH THIS REQUIREMENT, IN ACCORDANCE WITH THE FORGOING, SHALL BE CONSIDERED INCIDENTAL WORK AND NO DIRECT COMPENSATION WILL BE MADE THEREOF.
16. SIGNING SHALL NOT BE MOUNTED ON EXISTING SIGNS OR SIGNPOSTS. THEY SHALL BE MOUNTED ON THEIR OWN SIGN POSTS FURNISHED AND INSTALLED BY THE CONTRACTOR.



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**PRELIMINARY**  
NOT FOR CONSTRUCTION

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**2022 BOVEY PUBLIC WORKS  
GARAGE ADDITION**

**BOVEY, MINNESOTA**

**TRAFFIC CONTROL**

SHEET NO.  
**6** OF **9**

ALL WORK PERFORMED UNDER THE PROVISIONS OF THE SWPPP SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF SECTIONS III, IV, AND APPENDIX A OF THE MPCA NPDES PERMIT FOR CONSTRUCTION ACTIVITIES.

**PROJECT DESCRIPTION**

THIS PROJECT IS FOR THE 2022 BOVEY PUBLIC WORKS GARAGE ADDITION LOCATED ON TOIVO STREET IN THE CITY OF BOVEY. THE PROJECT INCLUDES A 40X60 FOOT WOOD-FRAMED BUILDING WITH SLAB ON GRADE CONCRETE, CONCRETE WALK AND DRIVEWAY CONSTRUCTION, EROSION CONTROL, AND TURF RESTORATION.

THE TOTAL LAND AREA TO BE DISTURBED BY THIS PROJECT (EXCLUSIVE OF BORROW AND DISPOSAL AREAS) IS APPROXIMATELY 0.14 ACRES. RECEIVING WATERS INCLUDE CITY STORM SEWER.

TROUT LAKE IS AN IMPAIRED WATER BODY THAT IS WITHIN ONE MILE OF THE PROJECT AND HAS AN IMPAIRMENT OF MERCURY IN FISH TISSUE.

**PROJECT RESPONSIBILITIES**

THE SWPPP DESIGNER IS RESPONSIBLE FOR DESIGN OF THE SWPPP. THE CONTRACTOR IS RESPONSIBLE FOR IMPLEMENTATION OF THE SWPPP AND THE INSTALLATION, INSPECTION, AND MAINTENANCE OF THE EROSION AND SEDIMENT CONTROL BMPS BEFORE AND DURING CONSTRUCTION. THE OWNER IS RESPONSIBLE FOR ENSURING THE CONTRACTOR IS FOLLOWING THE CONSTRUCTION PLANS:

THE SWPPP DESIGNER IS:  
BENCHMARK ENGINEERING, INC.  
JEREMY SCHWARZE, PE  
8878 MAIN STREET  
MTN. IRON, MN 55768  
(218) 735-8914  
jeremys@bm-eng.com

THE PROJECT OWNER IS:  
CITY OF BOVEY  
402 2ND ST  
BOVEY, MN 55709  
(218) 245-1633  
publicworks@cityofbovey.org

THE PROJECT CONTRACTOR IS:  
TBD

**TEMPORARY EROSION CONTROL**

1. SEDIMENT CONTROL LOGS
2. EQUIPMENT WASHING/CONCRETE WASHOUT AREAS – LOC. TO BE DETERMINED BY CONTRACTOR (DESIGNATE ON SWPPP/PLAN SHEETS)
- 3.
- 4.
- 5.

**AMENDING THE SWPPP**

THE PERMITEE(S) MUST AMEND THE SWPPP AS NECESSARY TO INCLUDE ADDITIONAL REQUIREMENTS, SUCH AS ADDITIONAL OR MODIFIED BMPs, DESIGNED TO CORRECT PROBLEMS IDENTIFIED OR ADDRESS SITUATIONS WHENEVER:

- A). CHANGE IN DESIGN, CONSTRUCTION, OPERATION, MAINTENANCE, WEATHER OR SEASONAL CONDITIONS HAS SIGNIFICANT EFFECT ON DISCHARGE TO SURFACE WATERS OR UNDERGROUND WATERS.:
- B). INSPECTIONS OR INVESTIGATIONS BY SITE OPERATORS, LOCAL, STATE, OR FEDERAL INDICATE THE SWPPP IS NOT EFFECTIVE IN ELIMINATING OR SIGNIFICANTLY MINIMIZING THE DISCHARGE OR POLLUTANTS OR THE DISCHARGES ARE CAUSING WATER QUALITY STANDARD EXCEEDANCES
- C). THE SWPPP IS NOT ACHIEVING THE GENERAL OBJECTIVES OF MINIMIZING POLLUTANTS IN STORMWATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITIES OR THE SWPPP IS INCONSISTENT WITH TERMS AND CONDITIONS OF THIS PERMIT.
- D). IN RESPONSE TO MPCA DETERMINATION OF NON-ATTAINMENT OF ANY APPLICABLE WATER QUALITY STANDARD OR DISCHARGES INTO IMPAIRED WATERS OR TMDLs.

IF IT IS DETERMINED BY THE ENGINEER OR THE CONTRACTOR THAT THE SWPPP NEEDS TO BE AMENDED, IT NEEDS TO BE LISTED BELOW.

**AMENDMENT**

- 1.
- 2.
- 3.
- 4.

**SITE SOILS INFORMATION**

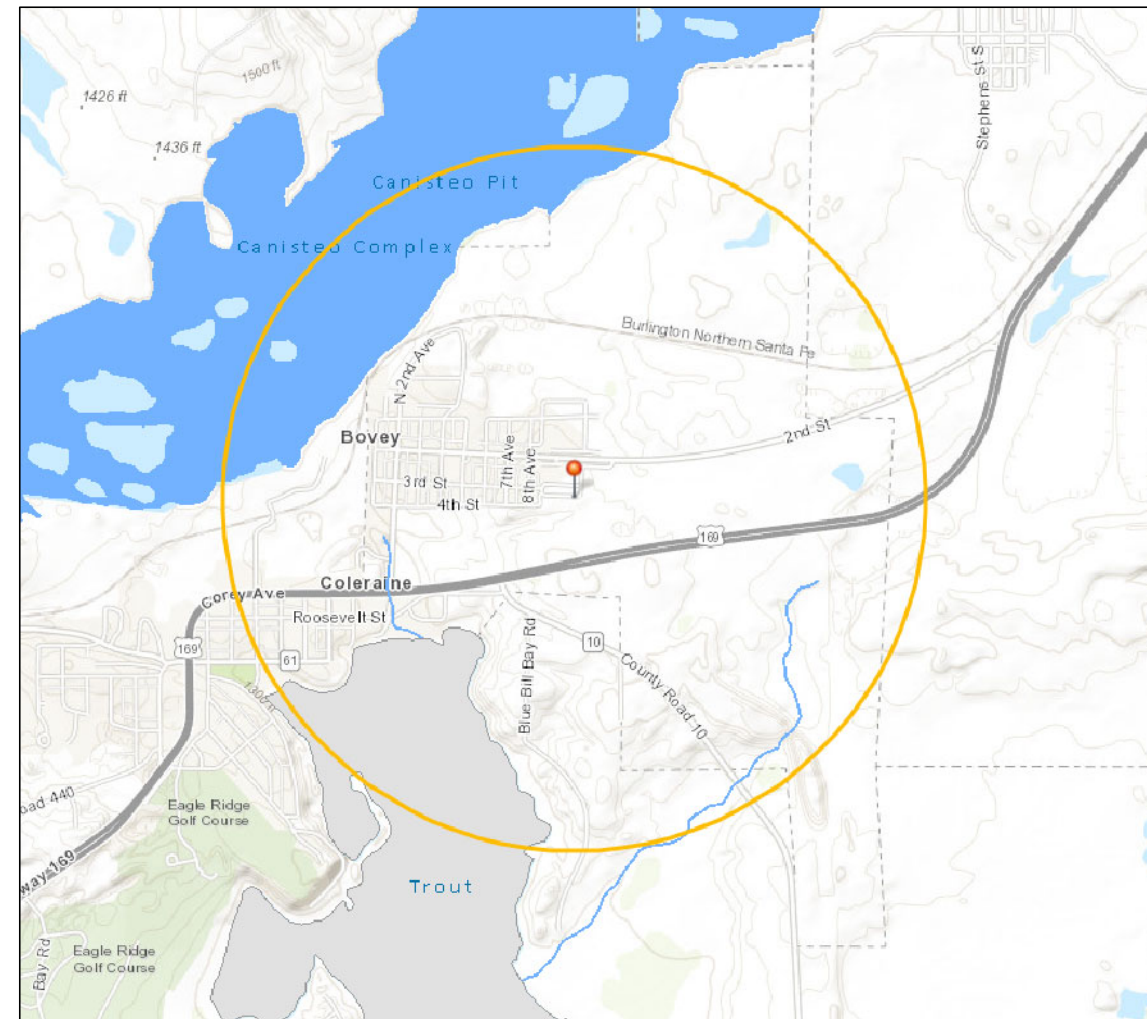
USDA SOIL SURVEY INDICATES PRIMARILY UDORTHENTS, NEARLY LEVEL TO ROLLING, SOILS.

**WATER QUALITY CALCULATIONS**

EXISTING IMPERVIOUS AREA = 0.0 ACRES

NEW IMPERVIOUS AREA = 6,000 SQ. FT. (0.14 ACRES)

TOTAL NEW IMPERVIOUS AREA = 6,000 SQ. FT. (0.14 ACRES)



SWPPP Implementation Contacts			
AGENCY	PERMIT	NAME	PHONE/E-MAIL
CONTRACTOR'S EROSION CONTROL SUPERVISOR	N/A	TO BE DETERMINED	TBD
MPCA	NPDES	JIM DEXTER	218-302-6632 james.dexter@state.mn.us
SWCD	WCA		
MN DNR	DNR PUBLIC WATERS		
STATE DUTY OFFICER	N/A	MPCA	800-422-0798
CITY OF BOVEY	N/A	KEVIN ODDEN	218-256-1555 publicworks@cityofbovey.org
SWPPP DESIGN	N/A	JEREMY SCHWARZE	218-735-8914 jeremys@bm-eng.com



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- CIVIL ENGINEERING
- ENVIRONMENTAL ENGINEERING
- LAND SURVEYING
- PLANNING
- MINING
- LAND DATA BASE MAPPING

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed PROFESSIONAL ENGINEER under the laws of the State of MINNESOTA.

Printed name: Jeremy D. Schwarze  
Date: X/X/X Lic. No., 55498

PROJECT NO: BOV22-01

DATE: MAY 2022

DRAWN BY: JDS

CHECKED BY: -

DATE	REVISIONS	DESCRIPTION

2022 BOVEY PUBLIC WORKS GARAGE ADDITION

BOVEY, MINNESOTA

SWPPP

SHEET NO.  
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T:\Land Projects\BOV22-01 City Garage\Drawings\BOV22-01\_SWPPP.dwg Jun 03, 2022 - 12:21pm Plotted By: jerem

T:\Land Projects\BOV22-01 City Garage\Drawings\BOV22-01\_SWPPP.dwg  
Plotted By: jerem  
Jun 03, 2022 - 12:21pm

**EROSION CONTROL RESPONSIBILITIES**

CONTRACTOR SHALL REFER TO THE NPDES PERMIT. BELOW IS A SUPPLEMENT TO THE NPDES PERMIT AND THE STRICTER GUIDELINES SHALL BE FOLLOWED.  
1. MN/DOT SPECS. 2573 STORM WATER MANAGEMENT AND 2575 CONTROLLING EROSION AND ESTABLISHING VEGETATION SHALL APPLY.  
2. THE CONTRACTOR IS RESPONSIBLE FOR EROSION AND SEDIMENT CONTROL ON THIS PROJECT. THE CONTRACTOR SHALL PLACE OR OTHERWISE CONSTRUCT EROSION CONTROL AND SEDIMENT CONTAINMENT DEVICES TO PREVENT THE RUNOFF, TRACKING OR LOSS OF SEDIMENT FROM DISTURBED AREAS OF THE PROJECT SITE. SEDIMENT AND EROSION CONTROL DEVICES SHALL BE FUNCTIONAL BEFORE LAND IS OTHERWISE DISTURBED ON THE SITE.  
3. THE CONTRACTOR SHALL DEVELOP A CHAIN OF RESPONSIBILITY WITH ALL OPERATORS ON THE SITE TO ENSURE THAT THE TEMPORARY AND PERMANENT EROSION CONTROL PROCEDURES ARE IMPLEMENTED AND STAY IN EFFECT UNTIL THE CONSTRUCTION PROJECT IS COMPLETE AND THE SITE IS STABILIZED.  
4. THE MAXIMUM DISTURBED SURFACE AREA AT ANY ONE TIME SHALL NOT EXCEED THE CONTRACTOR'S RESOURCES AND ABILITY TO MEET THE FOLLOWING INSPECTION AND MAINTENANCE REQUIREMENTS: THE CONTRACTOR SHALL INSPECT THE CONSTRUCTION SITE ONCE EVERY SEVEN (7) DAYS AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.5 INCHES IN 24 HOURS. THE CONTRACTOR SHALL KEEP A RECORD OF INSPECTIONS AND MAINTENANCE CONDUCTED DURING CONSTRUCTION. THESE RECORDS MUST BE RETAINED IN THE STORM WATER POLLUTION PREVENTION PLAN. RECORDS OF EACH INSPECTION AND MAINTENANCE ACTIVITY SHALL INCLUDE:  
- DATE AND TIME OF INSPECTION;  
- NAME OF PERSON(S) CONDUCTING INSPECTION;  
- FINDINGS OF INSPECTIONS, INCLUDING RECOMMENDATIONS FOR CORRECTIVE ACTIONS TAKEN (INCLUDING DATES, TIMES, AND PARTY COMPLETING MAINTENANCE ACTIVITIES);  
- DATE AND AMOUNT OF RAINFALL EVENTS GREATER THAN 0.5 INCHES IN 24 HOURS; AND  
- DOCUMENTATION OF CHANGES MADE TO THE STORM WATER POLLUTION PREVENTION PLAN. ALL SILT FENCE SHALL BE CLEANED OF SEDIMENT WHEN THE SEDIMENT REACHES 1/3 THE HEIGHT OF THE SILT FENCE. SILT FENCE SHALL FOLLOW, AS CLOSE AS POSSIBLE, A SINGLE CONTOUR.

WHERE PARTS OF THE CONSTRUCTION SITE HAVE UNDERGONE FINAL STABILIZATION, BUT WORK REMAINS ON OTHER PARTS OF THE SITE, INSPECTIONS MAY BE REDUCED TO ONCE PER MONTH. WHERE WORK HAS BEEN SUSPENDED DUE TO FROZEN GROUND CONDITION, THE REQUIRED INSPECTIONS AND MAINTENANCE MUST TAKE PLACE AS SOON AS RUNOFF OCCURS AT THE SITE OR PRIOR TO RESUMING CONSTRUCTION, WHICHEVER COMES FIRST.  
5. THE CONTRACTOR SHALL KEEP THE INSPECTION AND MAINTENANCE LOGS IN ACCORDANCE WITH NPDES PERMIT PART IV E DURING CONSTRUCTION.  
6. THIS SWPPP, ALL PERMITS, ALL INSPECTION AND MAINTENANCE RECORDS AND DESIGN CALCULATIONS WILL BE KEPT BY THE OWNER AFTER CONSTRUCTION FOR NOT LESS THAN THREE YEARS.

**TRAINING REQUIREMENTS**

INDIVIDUALS WHO MUST BE TRAINED:  
1. INDIVIDUALS PREPARING THE SWPPP FOR THE PROJECT.  
2. INDIVIDUALS OVERSEEING IMPLEMENTATION OF, REVISING, AND AMENDING THE SWPPP AND PERFORMING INSPECTIONS.  
3. INDIVIDUALS PERFORMING OR SUPERVISING THE INSTALLATION, MAINTENANCE, AND REPAIRS OF BMPS. AT LEAST ONE INDIVIDUAL MUST BE TRAINED IN THESE JOB DUTIES.

TRAINING CONTENT: THE CONTENT AND EXTENT OF THE TRAINING MUST BE COMMENSURATE WITH THE INDIVIDUAL'S JOB DUTIES AND RESPONSIBILITIES WITH REGARD TO ACTIVITIES COVERED UNDER THIS PERMIT FOR THE PROJECT. AT LEAST ONE INDIVIDUAL PRESENT ON THE PERMITTED PROJECT SITE (OR AVAILABLE TO THE PROJECT SITE IN 72 HOURS) MUST BE TRAINED IN THE JOB DUTIES DESCRIBED IN PART III.A.S.A.II AND PART III.A.2.A.III.

**TRAINING DOCUMENTATION**

- 1. DOCUMENTATION MUST BE IN OR WITH THE SWPPP OR BE AVAILABLE IN 72 HOURS UPON REQUEST.
- 2. NAMES OF PERSONNEL ASSOCIATED WITH THIS PROJECT THAT ARE REQUIRED TO BE TRAINED PER PART III.A.2.a OF THE PERMIT
- 3. DATES OF TRAINING AND NAME OF INSTRUCTOR(S) AND ENTITY PROVIDING TRAINING.
- 4. CONTENT OF TRAINING COURSE OR WORKSHOP.

**CONSTRUCTION NOTES**

CONSTRUCTION SHALL BE GOVERNED BY THE MNDOT STANDARD SPECIFICATIONS, STANDARD CONSTRUCTION SPECIFICATIONS AND SPECIAL PROVISIONS, LATEST VERSION.

THE CONTRACTOR SHALL KEEP THE INSPECTION AND MAINTENANCE LOGS IN ACCORDANCE WITH NPDES PERMIT PART IV E DURING CONSTRUCTION.

THIS SWPPP, ALL PERMITS, ALL INSPECTION AND MAINTENANCE RECORDS AND DESIGN CALCULATIONS WILL BE KEPT BY THE OWNER AFTER CONSTRUCTION FOR NOT LESS THAN THREE YEARS.

QUANTITIES AND LOCATIONS OF ALL ITEMS SHOWN ON THE DETAIL SHEETS ARE APPROXIMATE AND WILL BE VERIFIED IN THE FIELD BY THE ENGINEER.

PLAN BID ITEMS SHALL BE USED TO MEET THE REQUIREMENTS OF THE NPDES PERMIT, THE PLAN, AND THE SPECIFICATIONS. NO ADDITIONAL COMPENSATION SHALL BE PAID FOR THE NUMBER OF MOBILIZATIONS REQUIRED OR AREA COVERED DURING SUCH MOBILIZATIONS.

**SEDIMENT CONTROL PRACTICES**

- 1. SEDIMENT CONTROL PRACTICES MUST MINIMIZE SEDIMENT FROM ENTERING SURFACE WATERS, INCLUDING CURB AND GUTTER SYSTEMS AND STORM SEWER INLETS.  
A. TEMPORARY OR PERMANENT DRAINAGE DITCHES AND SEDIMENT BASINS THAT ARE DESIGNED AS PART OF A SEDIMENT CONTAINMENT SYSTEM (E.G., DITCHES WITH ROCK CHECK DAMS) REQUIRE SEDIMENT CONTROL PRACTICES ONLY AS APPROPRIATE FOR SITE CONDITIONS.  
B. IF THE DOWN GRADIENT TREATMENT SYSTEM IS OVERLOADED, ADDITIONAL UPGRADIENT SEDIMENT CONTROL PRACTICES OR REDUNDANT BMP'S MUST BE INSTALLED TO ELIMINATE THE OVERLOADING, AND THE SWPPP MUST BE AMENDED TO IDENTIFY THESE ADDITIONAL PRACTICES AS REQUIRED IN PART III.A.4. A. THROUGH C.  
C. IN ORDER TO MAINTAIN SHEET FLOW AND MINIMIZE RILL AND/OR GULLIES, THERE SHALL BE NO UNBROKEN SLOPE LENGTH OF GREATER THAN 75 FEET FOR SLOPES WITH A GRADE OF 3:1 OR STEEPER.  
2. SEDIMENT CONTROL PRACTICES MUST BE ESTABLISHED ON ALL DOWN GRADIENT PERIMETERS BEFORE ANY UPGRADIENT LAND DISTURBING ACTIVITIES BEGIN. THESE PRACTICES SHALL REMAIN IN PLACE UNTIL FINAL STABILIZATION HAS BEEN ESTABLISHED IN ACCORDANCE WITH PART IV.G.  
3. THE TIMING OF THE INSTALLATION OF SEDIMENT CONTROL PRACTICES MAY BE ADJUSTED TO ACCOMMODATE SHORT-TERM ACTIVITIES SUCH AS CLEARING OR GRUBBING, OR PASSAGE OF VEHICLES. ANY SHORT-TERM ACTIVITY MUST BE COMPLETED AS QUICKLY AS POSSIBLE AND THE SEDIMENT CONTROL PRACTICES MUST BE INSTALLED IMMEDIATELY AFTER THE ACTIVITY IS COMPLETED. HOWEVER, SEDIMENT CONTROL PRACTICES MUST BE INSTALLED BEFORE THE NEXT PRECIPITATION EVENT EVEN IF THE ACTIVITY IS NOT COMPLETE.  
4. ALL STORM DRAIN INLETS MUST BE PROTECTED BY APPROPRIATE BMP'S DURING CONSTRUCTION UNTIL ALL SOURCES WITH POTENTIAL FOR DISCHARGING TO THE INLET HAVE BEEN STABILIZED. INLET PROTECTION MAY BE REMOVED FOR A PARTICULAR INLET IF A SPECIFIC SAFETY CONCERN (STREET FLOODING/FREEZING) HAS BEEN IDENTIFIED AND THE PERMITTEE(S) HAVE RECEIVED WRITTEN CORRESPONDENCE FROM THE JURISDICTIONAL AUTHORITY (E.G. CITY/COUNTY/TOWNSHIP/MNDOT ENGINEER) VERIFYING THE NEED FOR REMOVAL. THE WRITTEN CORRESPONDENCE MUST BE DOCUMENTED IN THE SWPPP OR AVAILABLE WITHIN 72 HOURS UPON REQUEST. WHEN WRITTEN CORRESPONDENCE CAN NOT BE OBTAINED IN A TIMELY MANNER, THE SPECIFIC INLET PROTECTION CAN BE REMOVED TO ALLEVIATE THE IMMEDIATE SAFETY CONCERN. HOWEVER, EFFORTS TO OBTAIN WRITTEN CORRESPONDENCE MUST BE DOCUMENTED IN THE SWPPP AND AVAILABLE WITHIN 72 HOURS UPON REQUEST. PERMISSION TO REMOVE THE INLET PROTECTION BASED ON A SPECIFIC SAFETY CONCERN MUST STILL BE OBTAINED FROM THE JURISDICTIONAL AUTHORITY WITHIN 30 DAYS OF REMOVAL.  
5. TEMPORARY SOIL STOCKPILES MUST HAVE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS, AND CANNOT BE PLACED IN SURFACE WATERS, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB AND GUTTER SYSTEMS, OR CONDUITS AND DITCHES UNLESS THERE IS A BYPASS IN PLACE FOR THE STORMWATER.  
6. VEHICLE TRACKING OF SEDIMENT FROM THE CONSTRUCTION SITE (OR ONTO STREETS WITHIN THE SITE) MUST BE MINIMIZED BY BMP'S SUCH AS STONE PADS, CONCRETE OR STEEL WASH RACKS, OR EQUIVALENT SYSTEMS. STREET SWEEPING MUST BE USED IF SUCH BMP'S ARE NOT ADEQUATE TO PREVENT SEDIMENT FROM BEING TRACKED ONTO THE STREET (SEE PART IV.E.4.C).

**DEWATERING AND BASIN DRAINING**

1. DEWATERING AND BASIN DRAINING (E.G., PUMPED DISCHARGES, TRENCH/DITCH CUTS FOR DRAINAGE) RELATED TO THE CONSTRUCTION ACTIVITY THAT MAY HAVE TURBID OR SEDIMENT LADEN DISCHARGE WATER MUST BE DISCHARGED TO A TEMPORARY OR PERMANENT SEDIMENTATION BASIN ON THE PROJECT SITE WHENEVER POSSIBLE. DISCHARGE FROM THE TEMPORARY OR PERMANENT SEDIMENTATION BASIN MUST BE VISUALLY CHECKED TO ENSURE ADEQUATE TREATMENT IS OBTAINED IN THE BASIN SO THAT NUISANCE CONDITIONS (SEE MINN. R. 7050.0210, SUBP. 2) WILL NOT RESULT FROM THE DISCHARGE. IF THE WATER CANNOT BE DISCHARGED TO A SEDIMENTATION BASIN PRIOR TO ENTERING THE SURFACE WATER, IT MUST BE TREATED WITH THE APPROPRIATE BMP'S, SUCH THAT THE DISCHARGE DOES NOT ADVERSELY AFFECT THE RECEIVING WATER OR DOWNSTREAM LANDOWNERS. THE PERMITTEE(S) MUST ENSURE THAT DISCHARGE POINTS ARE ADEQUATELY PROTECTED FROM EROSION AND SCOUR. THE DISCHARGE MUST BE DISPERSED OVER NATURAL ROCK RIPRAP, SAND BAGS, PLASTIC SHEETING, OR OTHER ACCEPTED ENERGY DISSIPATION MEASURES. ADEQUATE SEDIMENTATION CONTROL MEASURES ARE REQUIRED FOR DISCHARGE WATER THAT CONTAINS SUSPENDED SOLIDS.

2. ALL WATER FROM DEWATERING OR BASIN DRAINING ACTIVITIES MUST BE DISCHARGED IN A MANNER THAT DOES NOT CAUSE NUISANCE CONDITIONS, EROSION IN RECEIVING CHANNELS OR ON DOWNSLOPE PROPERTIES, OR INUNDATION IN WETLANDS CAUSING SIGNIFICANT ADVERSE IMPACT TO THE WETLAND.

**TIMING OF BMP INSTALLATION**

THE EROSION AND SEDIMENTATION CONTROL BMPS SHALL BE INSTALLED AS NECESSARY TO MINIMIZE EROSION FROM DISTURBED SURFACES AND CAPTURE SEDIMENT ON SITE, AND SHALL MEET THE NPDES PERMIT PART IV CONSTRUCTION ACTIVITY REQUIREMENTS. SEE EROSION CONTROL SHEETS FOR TIMING OF AREA SPECIFIC INSTALLATION.

1. THE PERMITTEE(S) MUST PLAN FOR AND IMPLEMENT APPROPRIATE CONSTRUCTION PHASING, VEGETATIVE BUFFER STRIPS, HORIZONTAL SLOPE GRADING, AND OTHER CONSTRUCTION PRACTICES THAT MINIMIZE EROSION, SO THAT THE INSPECTION AND MAINTENANCE REQUIREMENTS OF PART IV.E. ARE COMPLIED WITH. THE LOCATION OF AREAS NOT TO BE DISTURBED MUST BE DELINEATED (E.G. WITH FLAGS, STAKES, SIGNS, SILT FENCE, ETC.) ON THE DEVELOPMENT SITE BEFORE WORK BEGINS.

2. ALL EXPOSED SOIL AREAS MUST BE STABILIZED AS SOON AS POSSIBLE TO LIMIT SOIL EROSION BUT IN NO CASE LATER THAN 14 DAYS AFTER THE CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE HAS TEMPORARILY OR PERMANENTLY CEASED. TEMPORARY STOCKPILES WITHOUT SIGNIFICANT SILT, CLAY OR ORGANIC COMPONENTS (E.G., CLEAN AGGREGATE STOCKPILES, DEMOLITION CONCRETE STOCKPILES, SAND STOCKPILES) AND THE CONSTRUCTED BASE COMPONENTS OF ROADS, PARKING LOTS AND SIMILAR SURFACES ARE EXEMPT FROM THIS REQUIREMENT BUT MUST COMPLY WITH PART IV.C.5.

3. THE NORMAL WETTED PERIMETER OF ANY TEMPORARY OR PERMANENT DRAINAGE DITCH OR SWALE THAT DRAINS WATER FROM ANY PORTION OF THE CONSTRUCTION SITE, OR DIVERTS WATER AROUND THE SITE, MUST BE STABILIZED WITHIN 200 LINEAL FEET FROM THE PROPERTY EDGE, OR FROM THE POINT OF DISCHARGE INTO ANY SURFACE WATER. STABILIZATION OF THE LAST 200 LINEAL FEET MUST BE COMPLETED WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER.

STABILIZATION OF THE REMAINING PORTIONS OF ANY TEMPORARY OR PERMANENT DITCHES OR SWALES MUST BE COMPLETE WITHIN 14 DAYS AFTER CONNECTING TO A SURFACE WATER AND CONSTRUCTION IN THAT PORTION OF THE DITCH HAS TEMPORARILY OR PERMANENTLY CEASED.

TEMPORARY OR PERMANENT DITCHES OR SWALES THAT ARE BEING USED AS A SEDIMENT CONTAINMENT SYSTEM (WITH PROPERLY DESIGNED ROCK DITCH CHECKS, BIO ROLLS, SILT DIKES ETC.) NO NOT NEED TO BE STABILIZED. THESE AREAS MUST BE STABILIZED WITHIN 24 HOURS AFTER NO LONGER BEING USED AS A SEDIMENT CONTAINMENT SYSTEM.

4. SEDIMENT PONDS SHALL BE CONSTRUCTED AND STABILIZED DURING ROAD/DITCH GRADING. RIPRAP AND TURF ESTABLISHMENT FOR SEDIMENT PONDS SHALL BE COMPLETED WITHIN 24 HOURS OF NO LONGER BEING USED AS A TEMPORARY SEDIMENT CONTAINMENT SYSTEM.

5. PIPE OUTLETS MUST BE PROVIDED WITH TEMPORARY OR PERMANENT ENERGY DISSIPATION WITHIN 24 HOURS AFTER CONNECTION TO A SURFACE WATER.

6. THE CONTRACTOR SHALL PROVIDE TEMPORARY EROSION PROTECTION OR PERMANENT COVER NOT LATER THAN NOVEMBER 1ST ON ALL SLOPES 1:3 OR STEEPER WITH EXPOSED SOIL AREAS REGARDLESS OF THE STABILIZATION REQUIREMENTS LISTED.

7. THE CONTRACTOR SHALL MAINTAIN THE SEDIMENT AND EROSION CONTROL MEASURES IDENTIFIED ON THE PLAN UNTIL THE SITE IS STABILIZED. ALL NONFUNCTIONAL DEVICES SHALL BE REPAIRED OR REPLACED WITH NO ADDITIONAL COMPENSATION THEREFORE.

8. AFTER FINAL STABILIZATION (70% COVER), ALL SILT FENCE WILL BE REMOVED FROM THE PROJECT.

**TEMPORARY TURF ESTABLISHMENT/STABILIZATION**

FOR TEMPORARY TURF ESTABLISHMENT, SEED MIXTURE 150 SHALL BE PLACED AT 60 LBS PER ACRE PRIOR TO MULCHING IN AREAS EXPECTED TO LIE UNWORKED FOR MORE THAN 3 MONTHS. PLACE FERTILIZER TYPE 3, ANALYSIS 22-5-10 AT 350 LBS PER ACRE PRIOR TO SEED PLACEMENT AND TILL AS REQUIRED TO 3 INCH MINIMUM DEPTH.

TEMPORARY TURF ESTABLISHMENT ITEMS ARE INCIDENTAL TO THE COST OF CONSTRUCTION AND ARE NOT LISTED IN THE PROJECT QUANTITIES.

**PERMANENT EROSION CONTROL/FINAL STABILIZATION**

PERMANENT TURF ESTABLISHMENT (70% COVER) ON ALL DISTURBED AREAS THAT ARE NOT STORAGE OR OPERATIONAL AREAS IN ACCORDANCE WITH THE TURF ESTABLISHMENT SPECIFICATIONS FOR THE PROJECT. DITCHES, SWALES, AND SEDIMENT BASINS SHALL BE CLEAN OF SEDIMENT. ALL PERMANENT TREATMENT SYSTEMS MEET THE REQUIREMENTS OF PART III, C, ANY TEMPORARY EROSION CONTROL MEASURES SHALL BE REMOVED.

**TMDL IMPLEMENTATION PLANS CONTAINING STORM WATER REQUIREMENTS**

NO TMDL IMPLEMENTATION PLANS CURRENTLY EXIST FOR THE RECEIVING WATERS ON THIS PROJECT.

**KARST DRINKING WATER MANAGEMEN. AND CALCAREOUS FEN REQUIRING STORM WATER REQUIREMENTS**

THERE ARE NO ADDITIONAL REQUIREMENTS FOR KARST AREAS, DRINKING WATER MANAGEMENT AREAS, OR CALCAREOUS FEN ON THIS PROJECT.



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I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed PROFESSIONAL ENGINEER under the laws of the State of Minnesota.

PRELIMINARY  
NOT FOR CONSTRUCTION  
Printed name: Jeremy D. Schwarze  
Date: X/X/X Lic. No. 55498

PROJECT NO: BOV22-01

DATE: MAY 2022

DRAWN BY: JDS

CHECKED BY: -

DATE	REVISIONS	DESCRIPTION

2022 BOVEY PUBLIC WORKS  
GARAGE ADDITION

BOVEY, MINNESOTA

SWPPP

SHEET NO.  
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**CONSTRUCTION PRACTICES TO MINIMIZE STORM WATER CONTAMINATION**

- TO PREVENT STORM WATER CONTAMINATION FROM OCCURRING, THE FOLLOWING BMPS WILL BE IMPLEMENTED:
1. ALL AREAS THAT ARE ROUGH GRADED MUST BE KEPT IN A SMOOTH CONDITION TO ALLOW SHEET FLOW OF STORM WATER WHERE EVER PRACTICAL AND ALWAYS READY FOR SURFACE APPLICATION OF DEGRADABLE OR NON-DEGRADABLE BLANKETS, MULCH, OR OTHER PROTECTIVE COVERS.
  2. A STABILIZED CONSTRUCTION ENTRANCE/EXIT WILL BE CONSTRUCTED TO REDUCE VEHICLE TRACKING OF SEDIMENTS OF THE PROJECT RIGHT OF WAY.
  3. ALL NON-HAZARDOUS WASTE MATERIALS WILL BE COLLECTED AND STORED IN A SECURELY LIDDED METAL DUMPSTER OR OTHER APPROVED CONTAINMENT METHOD AT THE END OF EACH DAY. ANY ALTERNATIVE TO A METAL DUMPSTER MUST BE SUBMITTED IN WRITING FOR APPROVAL BY THE PROJECT ENGINEER. ALL TRASH AND CONSTRUCTION DEBRIS FROM THE SITE WILL BE DEPOSITED IN THE DUMPSTER. THE DUMPSTER WILL BE EMPTIED AS NECESSARY TO FUNCTION AS INTENDED FOR DEBRIS COLLECTION. NO CONSTRUCTION MATERIALS WILL BE BURIED ON-SITE. THE CONTRACTOR'S EROSION CONTROL SUPERVISOR WILL INSTRUCT ALL PERSONNEL REGARDING THE CORRECT PROCEDURE FOR DISPOSAL.
  4. A LICENSED SANITARY WASTE MANAGEMENT CONTRACTOR WILL COLLECT ALL SANITARY WASTE FROM THE PORTABLE UNITS AT A RATE NECESSARY TO MAINTAIN DESIGNED FUNCTION.
  5. ALL VEHICLES ON SITE WILL BE MONITORED FOR LEAKS AND RECEIVE REGULAR PREVENTIVE MAINTENANCE TO REDUCE THE CHANCE OF LEAKAGE.
  6. FERTILIZERS WILL BE STORED IN A COVERED SHED AND PARTIALLY USED BAGS WILL BE TRANSFERRED TO A SEALABLE BIN TO REDUCE THE CHANCE OF SPILLAGE.
  7. PETROLEUM PRODUCTS WILL BE STORED IN TIGHTLY SEALED CONTAINERS, WHICH ARE CLEARLY LABELED.
  8. SPILL KITS WILL BE INCLUDED WITH ALL FUELING SOURCES AND MAINTENANCE ACTIVITIES. SECONDARY CONTAINMENT MEASURES WILL BE INSTALLED AND MAINTAINED BY THE CONTRACTOR.
  9. ANY ASPHALT SUBSTANCES USED ON SITE WILL BE APPLIED IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS.
  10. ALL PAINT CONTAINERS AND CURING COMPOUNDS WILL BE TIGHTLY SEALED AND STORED WHEN NOT REQUIRED FOR USE. EXCESS PAINT WILL NOT BE DISCHARGED TO THE STORM WATER SYSTEM BUT WILL BE PROPERLY DISPOSED ACCORDING TO MANUFACTURER'S INSTRUCTION.
  11. MATERIALS AND EQUIPMENT NECESSARY FOR SPILL CLEAN-UP WILL BE KEPT IN AN ENCLOSED TRAILER OR SHED ON SITE. EQUIPMENT WILL INCLUDE, BUT NOT LIMITED TO, BROOMS, MOPS, DUST PANS, RAGS, GLOVES, GOGGLES, ABSORBENT (KITTY LITTER), OIL ABSORBENT BOOMS AND DIAPERS, AND BUCKETS.
  12. ALL SPILLS WILL BE CONTAINED AND CLEANED UP IMMEDIATELY UPON DISCOVERY. SPILLS LARGE ENOUGH TO REACH THE STORM WATER CONVEYANCE SYSTEM WILL BE REPORTED TO THE MINNESOTA DUTY OFFICER AT 1-800-422-0798.
  13. CONCRETE TRUCKS WILL NOT BE ALLOWED TO WASH OUT OR DISCHARGE SURPLUS CONCRETE OR DRUM WASH WATER ON THE SITE, UNLESS DONE IN AN ENGINEERED CONTAINMENT SYSTEM. THE ENGINEERED SYSTEM MUST INCLUDE SITE DRAWINGS FOR THE PROJECT FILE AND WRITTEN ASSURANCE THAT THE SYSTEM WILL WORK AS DESIGNED AND LEAVE NO DISCHARGE OF CONCRETE OR CONCRETE RESIDUE POTENTIAL TO WATERS OF THE STATE DURING A MINIMUM OF A 100 YEAR STORM EVENT.
  14. FORM RELEASE OIL USED FOR CONCRETE WORK MUST BE APPLIED OVER A PALLET CONTAINING ABSORBENT TO COLLECT EXCESS LIQUID. THE ABSORBENT MATERIAL WILL BE REPLACED AND PROPERLY DISPOSED WHEN SATURATED.
  15. DISCHARGES FROM BASIN DEWATERING OPERATIONS THAT ARE TURBID OR SEDIMENT LADEN SHALL BE DISCHARGED TO TEMPORARY SEDIMENT BASINS CONSTRUCTED ON THE SITE TO PROVIDE TREATMENT PRIOR TO DISCHARGE TO A WATER OF THE STATE. IF BASINS ARE NOT FEASIBLE, DISCHARGES WILL BE DISPERSED OVER NATURAL ROCK RIPRAP, SHEETING, PLASTIC OR OTHER ENERGY DISSIPATION MEASURES.

**SIGNIFICANT MATERIALS INVENTORY**

POLLUTANTS THAT RESULT FROM CLEARING, GRADING, EXCAVATION, BRIDGE AND ROAD BUILDING AND HAVE THE POTENTIAL TO BE PRESENT ARE LISTED IN THE FOLLOWING TABLE. THIS TABLE INCLUDES INFORMATION REGARDING THE MATERIAL TYPE, CHEMICAL AND PHYSICAL DESCRIPTION, AND THE SPECIFIC REGULATED STORM WATER POLLUTANTS ASSOCIATED WITH EACH MATERIAL.

MATERIAL/CHEMICAL	PHYSICAL DESCRIPTION	STORMWATER POLLUTANTS	LOCATION	MANAGEMENT PRACTICE
PESTICIDES	VARIOUS COLORED COLORLESS LIQUID, AEROSOLS, POWDERS, PELLETS OR GRAINS	CHLORINATED HYDROCARBONS, ORGANOPHOSPHATES, CARBAMATES, ARSENIC	HERBICIDES FOR BRUSH AND WEED CONTROL	USE OF CERTIFIED APPLICATOR AND PROPER STORAGE AND CONTAINER DISPOSAL
PERMANENT FERTILIZER	LIQUIDS OR SOLID GRAINS	NITROGEN, PHOSPHOROUS, POTASSIUM	NEWLY SEEDED AREAS	MINIMIZE PHOSPHATES, APPLY APPROPRIATE RATES
TEMPORARY FERTILIZER	LIQUIDS OR SOLID GRAINS	NITROGEN, PHOSPHOROUS, POTASSIUM	RAPID STABILIZATION AREAS, STOCKPILES	MANAGED APPLICATION, QUICK GROWTH PLANTING
CLEANING SOLVENTS	COLORLESS, BLUE OR YELLOW GREEN LIQUIDS	PERCHLOROETHYLENE, METHYLENE, CHLORIDE, TRICHLOROETHYLENE, PETROLEUM DISTILLATES	CONCRETE PREP AND CLEANING STORAGE AREAS	NO EQUIPMENT CLEANING IN PROJECT AREA PROPER STORAGE SPILL KITS
ASPHALT	BLACK SOLID	OIL, PETROLEUM DISTILLATES	HIGHWAY SURFACING	EXCESS MATERIAL REMOVED FROM PROJECT AREA
CONCRETE	WHITE SOLID	LIMESTONE, SAND	BRIDGE CONSTRUCTION	DESIGNATED WASH AREAS
GLUE, ADHESIVES	WHITE OR YELLOW LIQUID	POLYMERS, EPOXIES	EXPANSION JOINTS	EMPTY CONTAINER MANAGEMENT
PAINTS	VARIOUS COLORED LIQUID	METAL OXIDES, STODDARD SOLVENT, TALC, CALCIUM CARBONATE, LEAD, ARSENIC	BRIDGE RAILS, SIGNPOSTS, STORAGE	EMPTY CONTAINER MANAGEMENT
CURING COMPOUNDS	CREAMY WHITE LIQUID	NAPHTHA	BRIDGE	EMPTY CONTAINER MANAGEMENT
WOOD PRESERVATIVES	CLEAR, AMBER, OR DARK BROWN LIQUID	STODDARD SOLVENT, PETROLEUM, DISTILLATES, ARSENIC, COPPER, CHROMIUM	TIMBER BEAMS, SIGN POSTS, GUARDRAIL POSTS, STORAGE AREAS	FOLLOW MANUFACTURERS GUIDELINES
HYDRAULIC OILS	BROWN, RED OR OTHER COLORS, OILY	PETROLEUM AND ADDITIVES	RANDOM LEAKS	PREVENTIVE MAINTENANCE, INSPECTIONS, SPILL KITS ON SITE
GASOLINE	COLORLESS, PALE BROWN OR PINK	PETROLEUM HYDROCARBONS, BENZENE, ETHYL BENZENE, TOLUENE, XYLENE, MTBE	VEHICLES STORAGE	SECONDARY CONTAINMENT PREVENTATIVE MAINTENANCE, INSPECTIONS, SPILL KITS ON SITE
DIESEL FUEL	CLEAR, BLUE GREEN, OR YELLOW LIQUID	PETROLEUM DISTILLATE, OIL, NAPHTHALENE, XYLENE	VEHICLES, STORAGE	SECONDARY CONTAINMENT PREVENTATIVE MAINTENANCE, INSPECTIONS, SPILL KITS ON SITE
ANTIFREEZE, COOLANT	CLEAR, GREEN/YELLOW LIQUID	ETHYLENE GLYCOL, PROPYLENE GLYCOL	RANDOM LEAKS	PREVENTIVE MAINTENANCE, INSPECTIONS, SPILL KITS ON SITE



8878 Main Street  
P.O. Box 261  
Mountain Iron, MN 55768  
Phone: 218-735-8914  
Fax: 218-735-8923  
E-Mail: info@bm-eng.com  
Website: www.bm-eng.com

- CIVIL ENGINEERING
- ENVIRONMENTAL ENGINEERING
- LAND SURVEYING
- PLANNING
- MINING
- LAND DATA BASE MAPPING

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed PROFESSIONAL ENGINEER under the laws of the State of MINNESOTA.

**PRELIMINARY**  
NOT FOR CONSTRUCTION

Printed name: Jeremy D. Schwarze  
Date: X/X/X Lic. No. 55498

PROJECT NO: BOV22-01  
DATE: MAY 2022  
DRAWN BY: JDS  
CHECKED BY: -

DATE	REVISIONS	DESCRIPTION

**2022 BOVEY PUBLIC WORKS GARAGE ADDITION**

**BOVEY, MINNESOTA**

**SWPPP**

SHEET NO.

**9** OF **9**



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street - PO Box 261  
Mountain Iron, MN 55768-0261  
tel: 218-735-8914 fax: 218-735-8923  
email: info@bm-eng.com

June 15<sup>th</sup>, 2022

City of Bovey  
402 2<sup>nd</sup> Street  
Bovey, MN 55709

Re: 2022 Bovey Public Works Garage Addition  
Project No. BOV22-01

Dear Mayor and Council,

Quotes were received to complete a geotechnical evaluation to confirm the foundation design for the garage addition building. Two quotes were received and the low quote was provided by NTS in the amount of \$4,420. A final report would potentially be received by Friday, July 8<sup>th</sup>.

In addition, Benchmark Engineering is nearing completion of the plans and specifications for the 2022 Bovey Public Works Garage Addition construction project. A draft set of construction plans and building requirement specifications are available for your review.

At this time, if the city elects to proceed with this project, it is recommended to first approve NTS to proceed with their proposal to complete the geotechnical evaluation and then approve the plans and specifications and submit a Request for Quotes to contractors.

NTS' proposed schedule appears to allow sufficient time to include an addendum during bidding to update the foundation design information prior to receiving quotes. Quotes could be received by Friday, July 15<sup>th</sup> and be presented to the city council at the July 20<sup>th</sup> council meeting.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

**Benchmark Engineering, Inc.**

Jeremy D. Schwarze, P.E.

Project Engineer



May 31, 2022

Proposal QTB159808

City of Bovey  
c/o Jeremy Schwarze, PE  
Benchmark Engineering, Inc.  
8878 Main Street  
Mountain Iron, MN 55768

Re: Proposal for a Geotechnical Evaluation  
Bovey City Garage Addition  
888 Toivo Street  
Bovey, Minnesota

Dear Mr. Schwarze:

Braun Intertec Corporation respectfully submits this proposal to complete a geotechnical evaluation for the Bovey City Garage Addition at the referenced site.

## **Project Information**

Per the RFP provided by Benchmark Engineering, Inc., we understand the proposed project will include the construction of a 40' x 60' addition to the existing city garage building located at 888 Toivo Street in Bovey, Minnesota. We understand the addition will be wood framed and supported on a concrete thickened edge slab on grade. Also, the building is planned to house heavy equipment.

## **Purpose**

The purpose of our geotechnical evaluation will be to characterize subsurface geologic conditions at selected exploration locations, evaluate their impact on the project, and provide geotechnical recommendations for the design and construction of foundations.

## **Scope of Services**

We propose the following tasks to help achieve the stated purpose. If we encounter unfavorable or unforeseen conditions during the completion of our tasks that lead us to recommend an expanded scope of services, we will contact you to discuss the conditions before resuming our services.

## **Site Access**

Based on aerial photographs, it appears that the site is accessible to all-terrain vehicle (ATV) drill rig. We assume there will be no cause for delays in accessing the exploration locations. We are not including tree clearing, debris or obstruction removal, grading of navigable paths, or snow plowing.

Depending on access requirements, ground conditions or potential utility conflicts, our field crew may alter the exploration locations from those proposed to facilitate accessibility.

AA/EOE

Our drilling activities may also impact the vegetation and may rut the surface to access boring locations. Restoration of vegetation and turf is not part of our scope of services.

### **Staking**

We will stake prospective subsurface exploration locations, as selected by Benchmark Engineering, Inc., and obtain surface elevations at those locations using GPS (Global Positioning System) technology. For purposes of linking the GPS data to an appropriate reference, we request that you provide CAD files indicating location/elevation references appropriate for this project, or give us contact information for the consultant that might have such information.

### **Utility Clearance**

Prior to drilling or excavating, we will contact Gopher State One Call and arrange for notification of the appropriate utility vendors to mark and clear the exploration locations of public underground utilities. You, or your authorized representative, are responsible to notify us before we begin our work of the presence and location of any underground objects or private utilities that are not the responsibility of public agencies.

### **Penetration Test Borings**

We propose to drill three standard penetration test (SPT) borings for the project extending them to nominal depths of 15 feet. We will perform standard penetration tests at 2 1/2-foot vertical intervals to a depth of about 10 feet, and at 5-foot intervals at greater depths.

The figure below shows an illustration of our proposed boring locations.

**Figure 1. Proposed Boring Locations**

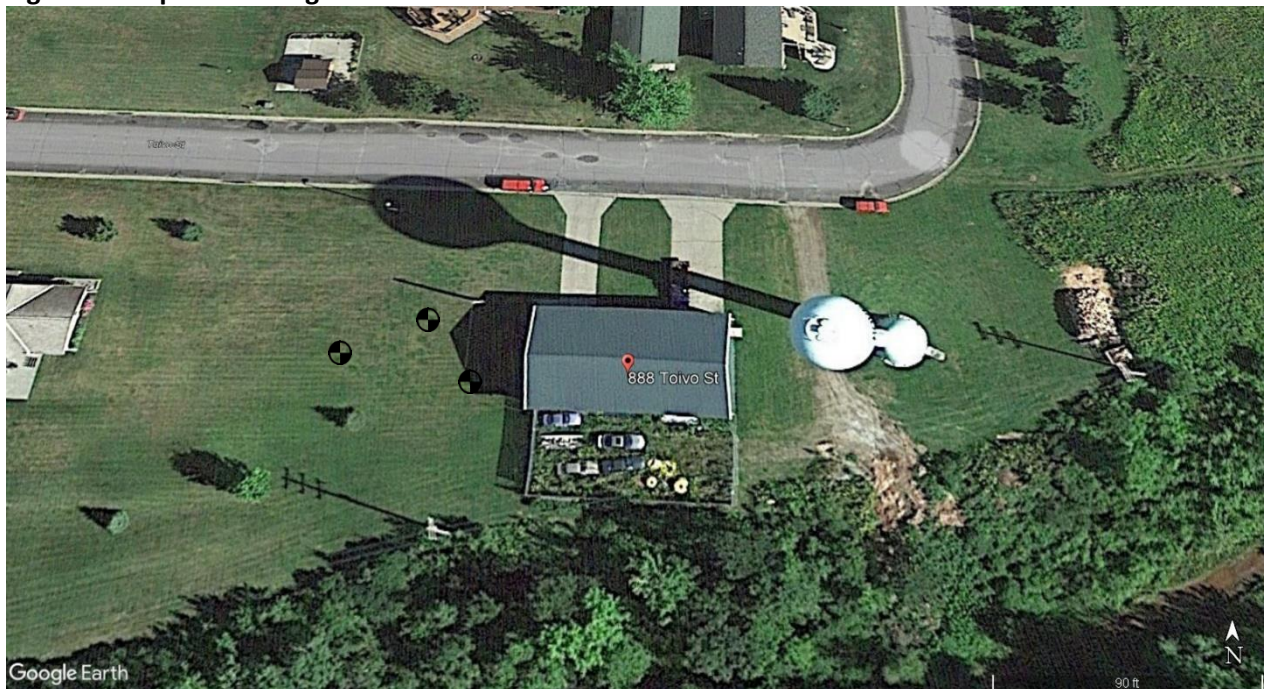


Figure provided by Google Earth®

If the intended boring depths do not extend through unsuitable material, we will extend the borings at least 5 feet into suitable material at greater depths. The additional information will help evaluate such issues as excavation depth, consolidation settlement, and foundation alternatives, among others. If we identify a need for deeper (or additional) borings, we will contact you prior to increasing our total estimated drilled footage and submit a Change Order summarizing the anticipated additional effort and the associated cost, for your review and authorization.

### **Groundwater Measurements**

If the borings encounter groundwater during or immediately after drilling of each boring, we will record the observed depth on the boring logs.

### **MDH Notification and Sealing Record**

Since our planned exploration will be less than 15 feet in depth, the Minnesota Statutes will not require that we complete any notifications or sealing records. If we extend any of the borings to a depth of 15 feet or greater, the Statutes requires that we seal the boreholes and complete a Sealing Record. If 25 feet or greater, the Statutes also require us to complete a Sealing Notification Form. If the Record or Form are required, we will contact you to discuss the additional fees and sealing requirements.

### **Borehole Abandonment**

We will backfill our exploration locations immediately after completing the drilling (sounding/coring) at each location. Minnesota Statutes require sealing temporary borings that are 15 feet deep or deeper. Based on our proposed subsurface characterization depths, we currently do not anticipate having to seal any of the borings.

Over time, subsidence of borehole (core) backfill may occur, requiring releveling of surface grades or replacing bituminous or concrete patches. We are not assuming responsibility for re-leveling or re-patching after we complete our fieldwork.

### **Sample Review and Laboratory Testing**

We will return recovered samples to our laboratory, where a geotechnical engineer will visually classify and log them. To help classify the materials encountered and estimate the engineering properties necessary to our analyses, we anticipate performing two moisture content tests and two mechanical analyses (through a #200 sieve only). We will adjust the actual number and type of tests based on the results of our borings.

### **Engineering Analyses**

We will use data obtained from the subsurface exploration and laboratory tests to evaluate the subsurface profile and groundwater conditions, and to perform engineering analyses related to structure and pavement design and performance.

### **Report**

We will prepare a report including:

- A CAD sketch showing the exploration locations.

- Logs of the borings describing the materials encountered and presenting the results of our groundwater measurements and laboratory tests.
- A summary of the subsurface profile and groundwater conditions.
- Discussion identifying the subsurface conditions that will impact design and construction.
- Discussion regarding the reuse of on-site materials during construction.
- Recommendations for preparing structure and pavement subgrades, and the selection, placement and compaction of fill.
- Recommendations for the design and construction of foundations.

We will only submit an electronic copy of our report to you unless you request otherwise. At your request, we can also send the report to additional project team members.

## **Schedule**

We anticipate performing our work according to the following schedule.

- Drill rig mobilization – within about 6 weeks following receipt of written authorization
- Field exploration – 1 day on site to complete the work
- Classification and laboratory testing – within 1 to 2 weeks after completion of field exploration
- Preliminary results – within 1 week after completion of field exploration
- Final report submittal – within 2 to 3 weeks after completion of field exploration

If we cannot complete our proposed scope of services according to this schedule due to circumstances beyond our control, we may need to revise this proposal prior to completing the remaining tasks.

## **Fees**

We will furnish the services described in this proposal for a lump sum fee of \$4,595, which includes up to 1 hour of post deliverable consulting time. Additional requests for meetings, consulting or modifications to the report will be billed at a rate of \$150 per hour. Please note that our drilling/field services were budgeted to occur within our normal work hours of 7:00 a.m. to 4:00 p.m., Monday through Friday. If conditions occur that require us to work outside of these hours, we will request additional fees to cover our additional overtime costs. Table 1 provides a breakdown of the proposed fees.

**Table 1. Proposed Fee Breakdown**

Service	Fee
Staking and Utility Clearance	\$690
Drilling	\$2,600
Laboratory Testing	\$270
Coordination, Engineering Analysis, and Report	\$2,190
<b>Total</b>	<b>\$5,750</b>

Our work may extend over several invoicing periods. As such, we will submit partial progress invoices for work we perform during each invoicing period.

**Additional Services**

Our fees do not include potential costs due to the need for snow plowing, towing, stand-by time or work that is not included in the above Scope of Services. We will charge costs for snow plowing or towing (if necessary) at a rate of 1.15 times the actual cost. For stand-by time (defined as time spent by our field crew due to circumstances that are beyond the control of our field crew or its equipment, or beyond the scope of services indicated above), we will charge a rate of \$325 per hour.

**General Remarks**

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. Please sign and return a copy to us in its entirety.

We based the proposed fee on the scope of services described and the assumptions that you will authorize our services within 30 days and that others will not delay us beyond our proposed schedule.

We include the Braun Interotec General Conditions, which provide additional terms and are a part of our agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact us at 218.263.8869.

Sincerely,

BRAUN INTERTEC CORPORATION



Molly A. Johnson, PE  
Project Engineer



Joseph C. Butler, PE  
Business Unit Manager, Senior Engineer

Attachments:  
General Conditions (1/1/18)

---

The proposal is accepted, and you are authorized to proceed.

---

**Authorizer's Firm**

---

**Authorizer's Signature**

---

**Authorizer's Name (please print or type)**

---

**Authorizer's Title**

---

**Date**

## Section 1: Agreement

**1.1** Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

**1.2** The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

**1.3** In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

## Section 2: Our Responsibilities

**2.1** We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

**2.2** In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

**2.3** We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

**2.4** Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

**2.5** We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

**2.6** You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

**2.7** Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

## Section 3: Your Responsibilities

**3.1** You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

**3.2** You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

**3.3** You agree to provide us, in a timely manner, with information that you have regarding buried objects at the site. We will not be responsible for locating buried objects at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, losses, penalties and expenses (including attorney fees) involving buried objects that were not properly marked or identified or of which you had knowledge but did not timely call to our attention or correctly show on the plans you or others furnished to us.*

**3.4** You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site or in a sample provided to us. You agree to provide us with information in your possession or control relating to such materials or samples. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

**3.5** Neither this Agreement nor the providing of Services will operate to make us an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. *You agree to hold us harmless, defend, and indemnify us from any damages, claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.*

**3.6** Monitoring wells are your property, and you are responsible for their permitting, maintenance, and abandonment unless expressly set forth otherwise in this Agreement.

**3.7** You agree to make all disclosures required by law. In the event you do not own the project site, you acknowledge that it is your duty to inform the owner of the discovery or release of contaminants at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, penalties, or losses and expenses, including attorney fees, related to failures to make disclosures, disclosures made by us that are required by law, and from claims related to the informing or failure to inform the site owner of the discovery of contaminants.*

## Section 4: Reports and Records

**4.1** Unless you request otherwise, we will provide our report in an electronic format.

**4.2** Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

**4.3** If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

**4.4** Samples and field data remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are and continue to be your property. They may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

**4.5** Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

## Section 5: Compensation

**5.1** You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

**5.2** You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

**5.3** If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

**5.4** Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

**5.5** If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

**5.6** You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

**5.7** If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

**5.8** If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

**5.9** In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

## Section 6: Disputes, Damage, and Risk Allocation

**6.1** Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s)

attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

**6.2** *Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue, loss of product or output, or business interruption.*

**6.3** You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

**6.4** *For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken.* This increased fee is not the purchase of insurance.

**6.5** *You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.*

**6.6** This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

**6.7** No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

## Section 7: General Indemnification

**7.1** *We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.*

**7.2** To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

**7.3** You agree to indemnify us against losses and costs arising out of claims of patent or copyright infringement as to any process or system that is specified or selected by you or by others on your behalf.

## Section 8: Miscellaneous Provisions

**8.1** We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

**8.2** You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

**8.3** Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

**8.4** This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

**8.5** If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

**8.6** No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.





June 7, 2022

Via Email | [jeremys@bm-eng.com](mailto:jeremys@bm-eng.com)

City of Bovey  
402 2<sup>nd</sup> Street  
Bovey, Minnesota 55709

RE: Phase I Environmental Site Assessment for Itasca County Parcel(s) 86-032-1301 & 86-032-1401

To Whom It May Concern,

NTS is pleased to submit this scope of services with a cost estimate for the due diligence process of the property identified above.

### **Phase I ESA Scope of Services**

This Phase I Environmental Site Assessment (ESA) will be performed in accordance with the 2021 version of the American Society for Testing Materials (ASTM) Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process (Designation: E 1527-21). A Phase I ESA is initiated to assess the potential for environmental liability as defined by the Comprehensive Environmental Response, Compensation, and Liability Information Act (CERCLA, 1980) and other pertinent laws, and is intended to satisfy the All Appropriate Inquiry (AAI) requirements of the United States Environmental Protection Agency (US EPA) AAI Final Rule, 40 CFR Part 312.

	Proposed Environmental Services Itasca County Parcel(s) 86-032-1301 & 86-032-1401   Bovey • Minn.
	NTS Proposal 22117

**User Provided Background Information** | In order to complete a Phase I ESA in accordance with ASTM E 1527-21 the User has certain obligations which include:

1. Determining if there are Environmental Liens filed or recorded.
2. Determining if there are Activity and Use Limitations (AUL) filed in a registry.
3. Communicating to the Environmental Professional (EP) the reason why the Phase I ESA is being requested.
4. Communicating to the EP conducting the Phase I ESA any specialized knowledge or experience the User has that is material to identifying recognized environmental conditions in connection with the Site;
5. Communicating to the EP commonly known information about the property that would be helpful in identifying recognized environmental conditions.
6. Communicating to the EP information regarding the purchase price as it compares to the fair market value.

NTS has prepared a questionnaire to be completed by the User that will satisfy the obligations listed above with the exception of the search for environmental liens and AUL.

**Historical and Regulatory Records Review** | NTS staff will review records in accordance with ASTM E 1527-21. At a minimum the following historical records will be reviewed: 1) aerial images, 2) topographic maps, 3) fire insurance maps, and 4) city directories. NTS staff will also review any previous environmental documents supplied by the User and use Environmental Data Resources Inc (EDR) to conduct a regulatory records review within the search radiuses identified in ASTM E 1527-21. The records review will include a search of federal and state databases concerning the use, storage, disposal, and/or release of hazardous substances and/or petroleum products at the Site and in the immediate vicinity.

**Interviews** | NTS staff will interview people in accordance with ASTM E 1527-21 who may have specific knowledge regarding potential environmental concerns associated with the property. Specific people that will be interviewed, unless otherwise requested by the User, include: 1) A key site manager or owner: the User should identify a person with knowledge of the uses and physical characteristics of the property; 2) any readily available past property owners; and 3) state and/or local agency officials.

**Site Reconnaissance** | NTS staff will observe the accessible portions of the property and the accessible portions of any structures on the property. The adjacent properties from the subject property boundary will also be observed. The general site condition, use, and storage of any hazardous materials or petroleum products will be noted. In particular, evidence of storage tanks, pipes, drums, septic systems, sumps, ponds, dry wells, water wells, indications of dumping, landfilling, surface staining, and distressed vegetation. A property access

	Proposed Environmental Services Itasca County Parcel(s) 86-032-1301 & 86-032-1401   Bovey • Minn.
	NTS Proposal 22117

agreement to allow NTS staff on the property will need to be signed by the property owner, if the person requiring the Phase I ESA does not own the property.

**Report Preparation** | NTS staff will review the data collected as part of the Phase I and will submit an electronic copy of a Phase I ESA report for the property. This report will contain the following: 1) a summary of the information obtained; 2) a description of the methods and sources used to obtain information; 3) our interpretation of the data and our assessment of recognized environmental conditions (REC); and 4) a conclusions and recommendations section that summarizes the findings of the report and makes a recommendation for additional investigation, if necessary.

**Personnel** | An Environmental Professional that meets the definition of Environmental Professional in ASTM E 1527-21 will be the Senior Project Manager. The Environmental Professional is responsible for reviewing the data collected for the Phase I; and findings, conclusions, and recommendations for the property.

**Non-scope Considerations** | The table presented below summarizes some common non-scope considerations that NTS staff may be able to assist with as part of the due diligence process. Standard practices of our current assessments will not evaluate for services listed below; however, if there is interest in other non-scope considerations, please let me know so that we are able to incorporate these services in the due diligence process for this property.

<b>Common non-scope considerations</b>
Asbestos containing building materials
Lead based paint
Lead in drinking water or other contaminants of concern
Mold
Wetlands

	Proposed Environmental Services Itasca County Parcel(s) 86-032-1301 & 86-032-1401   Bovey • Minn.
	NTS Proposal 22117

**Estimated Costs and Timing | Our estimate for the above services is \$2500.** Once authorization to proceed is received NTS staff will schedule this work and the final deliverable will be completed approximately 10 business days from the field event. If a specific date of completion or deadline for the final deliverables is required, please let me know as soon as possible.

Thank you for the opportunity to assist with this project!

Sincerely,  
Northeast Technical Services, Inc.

*J Holmes*

Jenny Holmes, Senior Project Manager  
[jholmes@netechnical.com](mailto:jholmes@netechnical.com)  
Voice or text | 218.410.9616

Attachments: Terms and conditions

**Authorization to Proceed |** After review of this proposal with scope of work and cost estimate, please return this page with signatures in order for NTS staff to proceed with this work.

This proposal presented by NTS has been reviewed and accepted by a duly authorized signatory with the full authority to act for and in the name of the party to whom this document is addressed. In consideration of the foregoing, NTS hereby agrees to provide environmental services in the above matter.

<b>Signature</b>	
<b>Printed Name, Title</b>	
<b>Billing Address</b>	
<b>Date</b>	



## TERMS AND CONDITIONS

### 1. NTS Responsibilities

- 1.1. **Services:** NTS agrees to perform the services (the “Work”) for Client in accordance with the Proposal which is a part of these terms and conditions.
- 1.2. **Standard of Care:** In performing the Work, NTS will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of NTS’ profession practicing in the same locality.
- 1.3. **Licensing/Compliance with Laws:** NTS agrees to preserve the existence of all its licenses necessary to the operation of its business relating to the Work. NTS will comply in all material respects with all laws which are applicable to its activities under the Proposal.
- 1.4. **Independent Contractor:** In performing the Work under this Agreement, NTS will operate as, and have the status of an independent contractor and will not act as, or be an employee, representative or agent of the Client. NTS will select the means, methods, techniques, sequences, and procedures used in providing the Work.
- 1.5. **Indemnity:** NTS will defend, indemnify, and hold harmless the Client, its officers and employees, from and against all actions, claims, damages, and expenses actually suffered or incurred by the Client arising out of or relating to a breach of any warranty, representation or agreement made or undertaken by NTS in the Proposal or these terms and conditions.
- 1.6. **Limitations on Liability:** NTS shall not be liable to the Client for any incidental, consequential, special or punitive damages relating to the work whether liability is asserted in contract, tort or otherwise. The liability of NTS, if any relating to the work, in no event will exceed the price paid by the Client to NTS hereunder.
- 1.7. **Confidentiality:** Confidential documents and information provided by the Client to NTS will be maintained in confidence except as required by law or as otherwise specified in a separate confidentiality agreement signed by NTS and the Client.
- 1.8. **Insurance:** NTS will maintain the following insurance policies and minimum limits: a) Workers’ Compensation – statutory; b) General Liability- \$1,000,000 per occurrence; \$2,000,000 aggregate; c) Automobile liability - \$1,000,000 combined single limit; d) Professional liability - \$1,000,000 per occurrence; \$2,000,000 aggregate. Certificates showing proof of insurance will be provided to the Client upon request.
- 1.9. **Client’s Subcontractors:** NTS’ duties do not include supervising the Client’s contractors, or commenting on, supervising, or providing the means and methods of their work unless NTS accepts those duties in writing.

### 2. Client Responsibilities

- 2.1. **Access:** Client grants NTS and its subcontractors the right of entry to the site upon which the Work is to be performed and unimpeded use of the site for performance of the Work. If the Work requires entry to property not owned by Client, the Client will obtain access permits from the owner of the site.



- 2.2. **Information:** The Client agrees to provide NTS with all information, plans, changes in plans, and data of which the Client has knowledge, including, without limitation, known or suspected hazardous substances, that may affect or be required to perform the Work (the “Information”). If the Client has specific health and safety programs or policies these must be disclosed to NTS.
- 2.3. **Authorizations and Permits:** Unless otherwise agreed to in writing, the Client shall be required to secure and maintain all government authorizations, local approvals, licenses and operational permits which may be required by federal, state, or local authorities to perform the Work.
- 2.4. **Indemnity:** The Client will defend, indemnify and hold harmless NTS, its officers and employees, from and against all actions, claims, damages, and expenses arising out of or relating to (i) a breach of any warranty, representation or agreement made or undertaken by the Client in the Proposal or these terms and conditions, (ii) negligent acts and omissions of the Client, any other party contracting with the Client on the same project as NTS or other persons for whom the Client is legally responsible and/or (iii) the Client’s failure to provide the Information to NTS in a timely manner.

### 3. Compensation

- 3.1. **Payment:** The Client will pay NTS for the Work according to the Proposal. The Client agrees to notify NTS of billing disputes within fifteen days of the date of invoice. The Client agrees to pay all undisputed portions of NTS’ invoice within thirty (30) days of the date of invoice. For undisputed balances not paid within said 30-day period, the Client agrees to pay interest on the unpaid balances beginning thirty (30) days after the date of invoice at the rate of 1.5% per month, but not to exceed the maximum rate allowed by law. If NTS is involved in a legal action to collect compensation for the Work, the Client agrees to pay NTS’ collection expenses, including, without limitation, reasonable attorney’s fees.

### 4. General Provisions

- 4.1. **Entire Agreement:** These terms and conditions together with the Proposal constitutes the entire agreement between NTS and the Client with respect to the subject matter hereof. These terms and conditions may not be modified, supplemented or waived except in a writing signed by an authorized representative of NTS.
- 4.2. **Assignment:** Neither NTS nor the Client may assign the Proposal without the written approval of the other; provided, however, NTS may engage appropriately skilled subcontractors or affiliates of NTS to perform any part of the Work.
- 4.3. **Ownership of Reports:** NTS’ reports, notes, calculations, and other written or electronic documents are instruments of service, for only the Client’s use. The Client will not use or transfer reports to others for purposes for which they were not prepared without the prior written consent of NTS, which consent will not be unreasonably withheld.
- 4.4. **Governing Law and Jurisdiction:** These terms and conditions shall be deemed to have been made in the State of Minnesota and shall governed by and interpreted in accordance with the laws of the State of Minnesota. With respect to any dispute, controversy or claim arising out of or relating to these terms and conditions or the relationship between the parties, NTS and the Client agree and consent to jurisdiction of and exclusive venue in Minnesota State Court, St. Louis County, Sixth Judicial District.



- 4.5. **Waiver:** Any waiver by either party of any provision of this Agreement shall not imply a subsequent waiver of that or any other provision.
- 4.6. **Third Party Beneficiary:** This Agreement is to be construed and understood solely as an Agreement between NTS and the Client and shall not be deemed to create any rights in any other person. No person shall have the right to make claim that he/she is a third-party beneficiary of this Agreement or of any of the terms and conditions hereof, which, as between NTS and the Client, may be waived at any time by mutual agreement between NTS and the Client.

June 3, 2022

Mr. Jeremy Schwarze, PE  
Benchmark Engineering, Inc.  
8878 Main Street  
Mountain Iron, MN 55768

**RE: Proposal for Geotechnical Evaluation – City of Bovey Garage Addition  
888 Toivo Street, Bovey, Minnesota**

Mr. Schwarze,

NTS is pleased to submit this scope of services with a cost estimate to conduct a geotechnical evaluation for the above referenced project. The scope of services, schedule, and cost to complete the work is described below.

**Project Description**

We understand the City of Bovey is proposing a 40 foot x 60 foot addition to their existing city garage. The new garage will house heavy equipment and Benchmark Engineering, Inc. has requested NTS provide a quote for geotechnical soil borings and a report summarizing the field investigation and soil borings. The geotechnical report will also provide a recommended bearing capacity to support the footings and recommendations for slab support.

**Geotechnical Soil Borings and Report**

**Scope of Services**

NTS will provide the following services:

1. Notify the City of Bovey and Benchmark Engineering, Inc. of the scheduled drill dates once determined.
2. Stake boring locations based on our understanding of the project and site plan provided by Benchmark Engineering, Inc. We propose to advance one boring location near the center of the addition, and advance one boring in each of the corners of the addition. NTS will verify final boring locations with Benchmark Engineering, Inc. prior to drilling.
3. Conduct a utility locate utilizing the Gopher State One Call system to locate public utilities within the work zone.



4. A total of three 15-foot soil boring will be performed at the site. If fill materials and/or organic soils are encountered at the termination depth of the boring, the boring will be extended until competent material is encountered.

Borings will be advanced utilizing a mini-rotosonic Eijkelkamp SRS-ML drill rig. Samples will be obtained in accordance with ASTM D 1586, “Standard Test Method for Penetration Test and Split-Barrel Sampling of Soils” (SPT test). SPT values and sample are expected to be collected every 2 ½ feet to 15 feet. The drill crew will record the thickness of topsoil, soil conditions, strata changes, observed groundwater levels, and penetration values (SPT & pocket penetrometer when applicable). Representative samples will be saved and returned to the NTS soils laboratory

5. Borings will be backfilled and sealed per MDH regulations. A sealing record will be submitted to MDH.
6. An estimated three soil samples will be analyzed for moisture, 2 samples will be analyzed for grain size (ASTM D6913), and one sample will be analyzed for Atterberg Limits (D-4318). If organic or potentially organic material is encountered, additional organic content samples may be required.
7. The recovered soil cores, field logs, survey data, and laboratory data will be utilized to develop electronic soil boring logs. If requested, draft boring logs can be submitted prior to a final report.
8. A Registered Minnesota professional geotechnical engineer will prepare a geotechnical report that will summarize the findings of the soil boring program and make recommendations regarding structure and foundation and slab support, anticipated settlement, frost potential, groundwater concerns and other soil design parameters.

**Schedule:** It is anticipated that drilling could be completed within 2 weeks of being provided with a notice to proceed. The laboratory data results and geotechnical report would be provided around 1 week following completion of the drilling.

**Cost:** The cost to complete the above Scope of Work is **\$4,420**. A breakdown of the cost is attached.

In addition to the above scope of services, schedule, and cost estimate, attached below is the NTS standard terms for professional services for review. If this submittal is acceptable, please sign and return the authorization to proceed.



Thank you for the opportunity to provide this proposal. If you have any questions, please contact me at (218) 235-3491 or at [mheiman@netechnical.com](mailto:mheiman@netechnical.com).

Sincerely,  
Northeast Technical Services, Inc.

A handwritten signature in black ink, appearing to read 'Michael T. Heiman', written over a horizontal line.

Michael T. Heiman, P.E.  
Geotechnical Engineer

Attached:     Terms and Conditions  
                  NTS Geotechnical Cost Estimate  
                  Proposed Boring Location Map

**Authorization to Proceed**

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The cost estimate presented by NTS has been reviewed and accepted by a duly authorized signatory with the full authority to act for and in the name of the party to whom this document is addressed.

**Signature** \_\_\_\_\_

**Printed Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Date** \_\_\_\_\_

# STANDARD TERMS – PROFESSIONAL SERVICES



## 1. NTS Responsibilities

- 1.1. **Services:** NTS agrees to perform the services (the “Work”) for Client in accordance with the referenced Proposal which is a part of these terms and conditions. Work does not include costs incurred for responding to, or complying with, subpoenas, depositions, testimony, or document retrieval that arise out of performance of the Work.
- 1.2. **Standard of Care:** In performing the Work, NTS will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of NTS’ profession practicing in the same locality.
- 1.3. **Licensing/Compliance with Laws:** NTS agrees to preserve the existence of all its licenses necessary to the operation of its business relating to the Work. NTS will comply with all laws which are applicable to its activities under this Agreement.
- 1.4. **Independent Contractor:** In performing the Work under this Agreement, NTS will operate as, and have the status of an independent contractor and will not act as, or be an employee, representative or agent of the Client. NTS will select means, methods, techniques, sequences, and procedures used in providing the work. If the client directs NTS to deviate from NTS’ chosen protocols, the Client agrees to hold NTS harmless from all claims, damages, and expenses arising out of that direction.
- 1.5. **Indemnity:** NTS will defend, indemnify, and hold harmless the Client, its officers and employees, from and against all actions, claims, damages, and expenses, caused by the negligent acts, or omissions of NTS. NTS shall not be liable to the Client or any third party for special, incidental, consequential or punitive damages, including but not limited to those arising from delay, loss of use, loss of profits or revenue, loss of financing commitments or fees, or the cost of capital.
- 1.6. **Client’s Subcontractors:** NTS’ duties do not include supervising the Client’s contractors, or commenting on, supervising, or providing the means and methods of their work unless NTS accepts those duties in writing.
- 1.7. **Safety:** NTS has responsibility for health, safety, and welfare of its employees and subcontractors. NTS will comply with all applicable governmental agency health and safety regulations. If NTS becomes aware of a hazard, NTS will notify the Client.
- 1.8. **Confidentiality:** Confidential documents and information provided by the Client to NTS will be maintained in confidence except as required by law or as specified in separate confidentiality agreement.
- 1.9. **Insurance:** NTS will maintain the following insurance policies and minimum limits: a) Workers’ Compensation – statutory; b) General Liability- \$1,000,000 per occurrence; \$2,000,000 aggregate; c) Automobile liability - \$1,000,000 combined single limit; d) Professional liability - \$1,000,000 per occurrence; \$2,000,000 aggregate. Certificates showing proof of insurance will be provided to the Client upon request.
- 1.10. **Record Retention:** NTS will retain analytical data for seven years and financial data for three years following completion of the Work.

## 2. Client Responsibilities

- 2.1. **Access:** Client grants NTS and its subcontractors the right of entry to the site upon which the Work is to be performed and unimpeded use of the site for performance of the Work. If the Work requires entry to property not owned by Client, the Client will obtain access permits from the owner of the site.
- 2.2. **Information:** The Client agrees to provide NTS with all information, new information, plans, changes in plans, and data of which the Client has knowledge, including known or suspected hazardous substances that may affect the Work (the “Information”). The Client agrees to hold NTS harmless from all actions, claims, damages, losses, and expenses resulting from the Client’s failure to provide Information to NTS in a timely manner. If the Client has specific health and safety programs or policies these must be disclosed to NTS.
- 2.3. **Authorizations and Permits:** Unless otherwise agreed to in writing, it shall be the responsibility of the Client to secure and maintain all government authorizations, local approvals, licenses and operational permits which may be required by federal, state, or local authorities to perform the Work.

- 2.4. **Indemnity:** The Client will defend, indemnify and hold harmless NTS, its officers and employees, from and against all actions, claims, damages, and expenses caused by negligent acts and omissions of the Client or of other parties contracting with the Client on the same project and other persons for whom the Client is legally responsible.

### 3. Compensation

- 3.1. **Payment:** The Client will pay NTS for the Work according to the Proposal. The Client agrees to notify NTS of billing disputes within fifteen days of the date of invoice. The Client agrees to pay all undisputed portions of NTS' invoice within thirty days of the date of invoice. For undisputed balances not paid within said thirty-day period, the Client agrees to pay interest on the unpaid balances beginning thirty days after the date of invoice at the rate of 1.5% per month, but not to exceed the maximum rate allowed by law. If NTS is involved in legal action to collect compensation for the Work, the Client agrees to pay NTS' collection expenses, including reasonable attorney fees.
- 3.2. **Third Party Billing:** If the Client directs NTS to invoice a third party, NTS will do so; however, the Client remains responsible for payment to NTS under this Agreement.

### 4. General Provisions

- 4.1. **Entire Agreement:** This agreement constitutes the entire agreement between NTS and the Client and supersedes all prior or contemporaneous communications, representations or agreements whether written or oral. Only a writing signed by both parties making specific reference to the provision modified may modify this Agreement.
- 4.2. **Assignment:** Neither NTS nor the Client shall assign this Agreement without the written approval of the other; however, NTS may engage appropriately skilled subcontractors or affiliates of NTS to perform any part of the Work.
- 4.3. **Termination:** Either party may terminate this Agreement by providing written notice of the same to the other. In the event of termination, the Client agrees to pay NTS for costs, expenses and services performed prior to the termination date and all other costs and expenses incurred which are directly attributable to termination.
- 4.4. **Ownership of Reports:** NTS' reports, notes, calculations, and other written or electronic documents are only for the Client's use and for the purposes disclosed by the Client to NTS. The Client will not use or transfer reports to others for purposes for which they were not prepared without the prior written consent of NTS, which consent will not be unreasonably withheld.
- 4.5. **Disputes:** Disputes other than collection matters will be submitted to Alternative Dispute Resolution (ADR) as a condition precedent to litigation. Each party will exercise good faith efforts to resolve disputes through a mutually acceptable ADR procedure. The law of the state in which the project site is located will govern all disputes.
- 4.6. **Waiver:** Any waiver by either party of any provision of this Agreement shall not imply a subsequent waiver of that or any other provision.
- 4.7. **Third Party Beneficiary:** This Agreement is to be construed and understood solely as an Agreement between NTS and the Client and shall not be deemed to create any rights in any other person. No person shall have the right to make claim that he/she is a third-party beneficiary of this Agreement or of any of the terms and conditions hereof, which, as between NTS and the Client, may be waived at any time by mutual agreement between NTS and the Client.

**COST ESTIMATE INFORMATION SHEET - GEOTECHNICAL EVALUATION**

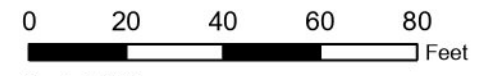


**Project:** City of Bovey Garage Addition  
**Date:** 2022-06-03  
**Client:** Benchmark Engineering, Inc.  
**Contact:** Mr. Jeremy Schwarze, PE

**Project Information:**  
 -Stake Boring Locations & Utility Clearance  
 -3 SPT Borings to 15 feet or Refusal  
 -Laboratory Testing  
 -Prepare Geotechnical Report

**GEOTECHNICAL EVALUATION**

	<b><u>Method</u></b>	<b><u>Unit Price</u></b>	<b><u>Quantity</u></b>	<b><u>Unit</u></b>	<b><u>Subtotal</u></b>
<b>- Geotechnical Drilling Services</b>					
Stake Borings & Utility Clearance		\$560.00	1	LS	\$560.00
MDH Notification		\$70.00	1	LS	\$70.00
Mobilization/Demobilization		\$1,100.00	1	LS	\$1,100.00
SPT Drilling and Sampling	ASTM D1586	\$22.00	45	FT	\$990.00
Project Coordination		\$110.00	1	HR	\$110.00
				<b>SUBTOTAL</b>	<b>\$2,830.00</b>
<b>- Laboratory Services</b>					
Moisture Content	ASTM D2216	\$20.00	3	TEST	\$60.00
Grain Size Analysis	ASTM D6913	\$78.00	2	TEST	\$156.00
Atterberg Limits	ASTM D4318	\$124.00	1	TEST	\$124.00
				<b>SUBTOTAL</b>	<b>\$340.00</b>
<b>- Geotechnical Report/Management</b>					
Geotechnical Report Preparation		\$125.00	8	HR	\$1,000.00
Project Management		\$125.00	2	HR	\$250.00
				<b>SUBTOTAL</b>	<b>\$1,250.00</b>
<b>GEOTECHNICAL EVALUATION TOTAL</b>					<b>\$4,420.00</b>



Scale 1:475  
1 inch equals 40 feet

**Legend**

- Proposed Boring
- Project Boundary
- Proposed Building Addition
- Contour**
- Index (10 ft)
- Intermediate (2 ft)

Name	Northing	Easting	Elev (ft)
B-01	5237856.52	469089.25	1391.77
B-02	5237863.61	469079.66	1392.00
B-03	5237863.61	469079.66	1392.42

**Proposed Boring Location Map**  
Proposed City Garage Addition  
City of Bovey  
888 Toivo Street, Bovey, MN 55709  
Itasca County

**Figure 1**

**Map Center Coordinates** 15T 469095 5237853

**Spatial Reference** NAD 1983 UTM Zone 15N

**Project Number** 22110 | **Date Created** 6/2/2022

**Author** R Hoffmann, GIS Analyst, NTS

**Data Source**  
 MN-DOT Route Centerlines - State of Minnesota GeoCommons - <https://gisdata.mn.gov/dataset/trans-roads-centerlines>  
 Digital Elevation - MN-DNR MnTOPO (Interactive Map) - <http://arcgis.dnr.state.mn.us/maps/mntopo/>  
 2018 Itasca County Aerial Imagery - MN Geospatial Image Service (WMS) - <https://imageserver.gisdata.mn.gov/cgi-bin/wms?>

**Disclaimer**  
 Map and/or data not appropriate for use in establishment of property boundaries, in property descriptions, or for any legal purposes; not appropriate for navigation; not for use by third parties.



June 3, 2022

Proposal QTB160100

City of Bovey  
c/o Mr. Jeremy Schwarze, PE  
Benchmark Engineering, Inc.  
8878 Main Street  
Mt. Iron, MN 55768

Re: Proposal to Conduct a Phase I Environmental Site Assessment  
Itasca County Parcel ID #s 86-032-1301 and 86-032-1401  
Bovey, Minnesota

Dear Mr. Schwarze:

Braun Intertec Corporation is pleased to present this proposal to conduct a Phase I Environmental Site Assessment (ESA) of the referenced site (Site). The objective of a Phase I ESA is to evaluate the Site for indications of recognized environmental conditions and to assist in satisfying All Appropriate Inquiries (AAI) criteria and requirements. The Phase I ESA will be conducted in general conformance with the scope and limitations of ASTM International Practice E 1527-13 (ASTM Practice E 1527-13) and 40 CFR Part 312.

A revised ESA Standard, ASTM E1527-21, was issued in November 2021. The updated standard has not been reviewed and accepted by the United States Environmental Protection Agency (EPA) as satisfying the requirements for AAI, and therefore ASTM E1527-13 continues to be the Standard recognized as meeting AAI. While we will continue to reference E1527-13 in our scope of services until EPA issues its formal approval, note that our procedures and reporting formats will be in conformance with ASTM E1527-21, as it represents best industry practices.

## **Scope of Services**

### **Site History Review**

The Phase I ESA will summarize reasonably ascertainable information pertaining to former and current land-use activities at the Site. Our summary will include a review of aerial photographs, fire insurance atlases, city directories, property tax files, building records, topographic maps, and/or other historical documents to satisfy the historical-use requirements of the ASTM Practice E 1527-13 and 40 CFR Part 312.

### **Regulatory Information Review**

We will request that a national regulatory information vendor, such as Environmental Data Resources, Inc., conduct a limited file evaluation of the Site. If readily available and practically reviewable, the file evaluation will include, at a minimum, a review of the databases within the corresponding approximate minimum search distance that are indicated in the ASTM Practice E 1527-13 and 40 CFR Part 312.

We will review and summarize this information, and comment on known and potential environmental hazards that may impact the Site. The scope of work does not include a detailed review of file information of identified facilities listed on the regulatory databases. However, if in our opinion a file review is warranted to evaluate the existence of a recognized environmental condition, historical recognized environmental condition, controlled recognized environmental condition, or a *de minimis* condition, we will contact you to discuss expanding the assessment to include a file review and the associated costs.

### **Site Reconnaissance and Interviews**

The Phase I ESA will include a reconnaissance of the Site and observations of adjoining properties. During the reconnaissance we will note, if observed, the type of vegetation, exposed soils, open excavations or depressions, and Site topography. Visible indications of underground and aboveground storage tanks, dumping, spills of petroleum and chemicals, and other obvious potential sources of contamination will be noted. In addition, we will conduct interviews with Site representatives and governmental officials regarding past and current land-use activities.

### **Results and Reporting**

A draft Phase I ESA report will be sent to you for review and comment. The Phase I ESA report will remain in draft status until we are notified by you to proceed with issuance of the final Phase I ESA report.

If we encounter indications of existing or potential sources of contamination during our assessment, we will notify you to discuss how the assessment may proceed. You may wish to discontinue the Phase I ESA or you may consider expanding the assessment to further evaluate the contamination sources that are identified. If contamination at the Site is confirmed, the property owner may be required to notify proper governmental authorities.

### **User-Provided Information**

As part of Phase I ESA, the "User" should provide available information to Braun Intertec as the Environmental Professional to help identify the possibility of recognized environmental conditions in connection with the Site. A "User" is the party seeking to use ASTM Practice E 1527-13 to complete an environmental site assessment and may include, without limitation, a potential purchaser, tenant or owner of the property, a lender, or a property manager.

***The attached User questionnaire should be completed in its entirety by the User(s) and returned with the signed authorization. If multiple Users are requesting reliance on the Phase I ESA, please provide us with a questionnaire completed by each of the appropriate entities.***

### **Assessment Limitations**

Upon completion of the Phase I ESA, Braun Intertec does not guarantee qualification for Landowner Liability Protections (LLP). Our proposed scope of work is consistent with "good commercial and customary practices" (as defined by ASTM Practice E 1527-13) conducted in an effort to evaluate recognized environmental conditions at a site in this area.

The assessment will not include vapor encroachment screening as defined in ASTM Practice E2600-15, *Standard Guide for Vapor Encroachment Screening on Property Involved in Real Estate Transactions*.



ASTM Practice E2600-15 is not a requirement or component of AAI, and its results are not determinative of whether hazardous substances from a release are or may be present at the property for the sake of AAI or ASTM E1527-13. However, vapors present or likely present from hazardous substances or petroleum products will be considered no differently than hazardous substances or petroleum products present or likely present as a result of a release to the environment. Therefore, while a vapor encroachment screening per the ASTM Practice E2600-15 standard will not be conducted as part of this proposal, the potential for impacts to the property from vapor migration that is a result of a release of hazardous substances and/or petroleum products to the environment will be considered when assessing for the presence of a recognized environmental condition as defined by ASTM E1527-13.

## Cost

The lump-sum cost for the tasks described in this proposal is as follows.

Service Description	Lump Sum Cost
Phase I Environmental Site Assessment	\$2,700

This includes one hour of post deliverable consulting time for revisions to the draft report and/or communication with you and/or the project team. Additional requests for meetings, consulting, or modifications to the report will be billed at a rate of \$150/hr.

## Schedule

We anticipate the draft Phase I ESA report will be completed within approximately three to four weeks from the date of your written authorization. The Phase I ESA report will remain in draft status until we are notified by you to proceed with issuance of the final Phase I ESA report.

## General Remarks

Braun Intertec appreciates the opportunity to present this proposal to you. It is being sent in an electronic version **only**. A hard copy of the proposal will be supplied upon request. ***Please return a signed copy of the proposal, the completed User Questionnaire, and the completed Client Information Request Form, in their entirety.***

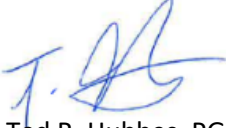
The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and that others will not delay us beyond our proposed schedule.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

We appreciate the opportunity to provide professional services for you on this project. If you have questions regarding the contents of this proposal, please contact Ted Hubbes at 218.263.8869 or [thubbes@braunintertec.com](mailto:thubbes@braunintertec.com).

Sincerely,

BRAUN INTERTEC CORPORATION



Ted R. Hubbes, PG, CHMM  
Group Manager – Senior Scientist



Mark A. Ciampone, PG  
Business Unit Leader, Senior Scientist

Attachments:

General Conditions – Phase I Assessments (1/1/18)

ASTM Practice E 1527-13 User Questionnaire

Client Information Request Form

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The proposal is accepted, and you are authorized to proceed.

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**Authorizer's Firm**

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**Authorizer's Signature**

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**Authorizer's Name (please print or type)**

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**Authorizer's Title**

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**Date**

# General Conditions

## Phase I Environmental Site Assessments and Related Services

### Section 1: Agreement

**1.1** Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization (“Agreement”). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

**1.2** The words “you,” “we,” “us,” and “our” include officers, employees, and subcontractors.

**1.3** In the event you use a purchase order or other documentation to authorize our scope of work (“Services”), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

### Section 2: Our Responsibilities

**2.1** We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings will be written and you may not rely on oral statements.

**2.2** In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

**2.3** We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

**2.4** You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

**2.5** Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. They may not reflect current market conditions. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. You should allow a contingency in addition to estimated costs.

### Section 3: Your Responsibilities

**3.1** You will provide access to the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

**3.2** You agree to provide us with information in your possession or control relating to contamination at the work site.

**3.3** Neither this Agreement nor the providing of Services will operate to make us an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. *You agree to hold us harmless, defend, and indemnify us from any damages, claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.*

**3.4** You agree to make all disclosures required by law. In the event you do not own the project site, you acknowledge that it is your duty to inform the owner of the discovery or release of contaminants at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, penalties, or losses and expenses, including attorney fees, related to failures to make disclosures, disclosures made by us that are required by law, and from claims related to the informing or failure to inform the site owner of the discovery of contaminants.*

### Section 4: Reports and Records

**4.1** Unless you request otherwise, we will provide our report in an electronic format.

**4.2** Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

**4.3** If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

**4.4** Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

### Section 5: Compensation

**5.1** You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

**5.2** You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

**5.3** If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

**5.4** Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

**5.5** If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

**5.6** You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

**5.7** If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

#### **Section 6: Disputes, Damage, and Risk Allocation**

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

**6.2 Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue, loss of product or output, or business interruption.**

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the

conditions above, you agree to fully release us from any liability for such allegation.

**6.4 For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken.** This increased fee is not the purchase of insurance.

**6.5 You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.**

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

#### **Section 7: General Indemnification**

**7.1 We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts**

*or omissions of persons for whom you are legally responsible.*

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

7.3 You agree to indemnify us against losses and costs arising out of claims of patent or copyright infringement as to any process or system that is specified or selected by you or by others on your behalf.

#### **Section 8: Miscellaneous Provisions**

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.

## ASTM Practice E 1527-13 User Questionnaire

**Site:** Itasca County Parcel ID #s 86-032-1301 and 86-032-1401  
Bovey, Minnesota

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Company:** \_\_\_\_\_

In order to qualify for one of the Landowner Liability Protections (LLPs) offered by the Small Business Liability Relief and Brownfields Revitalization Act of 2002 (the “Brownfields Amendment”), the User must conduct the following inquiries. The User should provide the following information to the environmental professional. Failure to conduct these inquiries could result in a determination that “all appropriate inquiries” is not complete.

- (1) Environmental cleanup liens that are filed or recorded against the property.**  
The types of title reports that may disclose environmental liens include Preliminary Title Reports, Title Commitments, Condition of Title, and Title Abstracts. Chain-of-title reports will not normally disclose environmental liens. Did a search of *recorded land title records* (or judicial records where appropriate) identify any environmental cleanup liens filed or recorded against the *property* under federal, tribal, state or local law?
- (2) Activity and use limitations (AULs) that are in place on the property or that have been filed or recorded against the property.**  
The types of title reports that may disclose AULs include Preliminary Title Reports, Title Commitments, Condition of Title, and Title Abstracts. Chain-of-title reports will not normally disclose AULs. Did a search of *recorded land title records* (or judicial records where appropriate) identify any AULs, such as *engineering controls*, land use restrictions, or *institutional controls* that are in place at the *property* and/or have been filed or recorded against the *property* under federal, tribal, state or local law?
- (3) Specialized knowledge or experience of the person seeking to qualify for the LLP.**  
Do you have any specialized knowledge or experience related to the *property* or nearby properties? For example, are you involved in the same line of business as the current or former *occupants* of the *property* or an adjoining *property* so that you would have specialized knowledge of the chemicals and processes used by this type of business?
- (4) Relationship of the purchase price to the fair market value of the property if it were not contaminated.**  
Does the purchase price being paid for this *property* reasonably reflect the fair market value of the property? If you conclude that there is a difference, have you considered whether the lower purchase price is because contamination is known or believed to be present at the property?

- (5) **Commonly known or reasonably ascertainable information about the property.**  
Are you aware of commonly known or *reasonably ascertainable* information about the *property* that would help the *environmental professional* to identify conditions indicative of releases or threatened releases? For example,
- (a) Do you know the past uses of the *property*? If so, please explain.
  - (b) Do you know of specific chemicals that are present or once were present at the *property*? If so, please explain.
  - (c) Do you know of spills or other chemical releases that have taken place at the *property*? If so, please explain.
  - (d) Do you know of any environmental cleanups that have taken place at the *property*? If so, please explain.
- (6) **The degree of obviousness of the presence or likely presence of contamination at the property, and the ability to detect the contamination by appropriate investigation.**  
Based on your knowledge and experience related to the *property*, are there any *obvious* indicators that point to the presence or likely presence of contamination at the *property*? If so, please explain.

# Client Information Request Form for Phase I Environmental Site Assessments

Project/Site Name: \_\_\_\_\_

So that we may serve you better, please answer the following questions concerning the project Site. If a question does not apply to the Site, write "NA." If you do not know the answer, write "Unknown."  
Please return the completed form along with one copy of the signed authorization letter.

## Client Objectives

A. What is your interest in the Site? Check all that apply.

- Buying property
- Refinancing
- Selling property
- Development
- Redevelopment
- Other: \_\_\_\_\_

B. In addition to the User, are there any additional entities you would like included on the report for reliance purposes?

\_\_\_\_\_  
\_\_\_\_\_

C. A final PDF of the report will be provided. If hard copies are needed, how many? \_\_\_\_\_

D. What is the desired completion date for this project?

Date: \_\_\_\_\_

E. Do you wish to receive a verbal report before the written report is received?

- Yes     No

F. Is confidentiality requested?

- Yes     No

If so, to whom is it limited? \_\_\_\_\_

## Site-Specific Information

A. Where is the Site located?

Address: \_\_\_\_\_  
\_\_\_\_\_

Legal Description: \_\_\_\_\_  
\_\_\_\_\_

B. Who is the current property owner?

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

C. Who will provide access to the property and/or who is the Site contact?

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

D. Has any previous environmental work been performed on the Site? Check all that apply.

No previous environmental work has been performed

Unknown

Geotechnical/Soil borings

Phase I Environmental Site Assessment

Phase II Environmental Site Assessment

Soil Vapor/Sub-slab Soil Vapor Investigation

Radon Investigation

Asbestos/Lead-based Paint Inspections

Hazardous Materials Testing

Other: \_\_\_\_\_

If previous environmental work has been performed...

When was it performed? \_\_\_\_\_

By whom?

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

What were the results?

Are copies of the report(s) available?

Yes    No    Unknown

E. Is a current Site plan available? If yes, please provide.

Yes    No    Unknown

F. How large is the property (total acreage)?

\_\_\_\_\_ acres

G. How is the property currently used? Check all that apply.

Undeveloped

Light industrial

Agricultural

Retail

Residential

Office Building

Parking Lot

Warehouse

Commercial

Other: \_\_\_\_\_



H. What is the proposed use of the property?

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I. Are there existing buildings on the property?

Yes     No     Unknown

If yes:

How many buildings? \_\_\_\_\_

What year was each building originally built? \_\_\_\_\_

What year(s) was/were any subsequent addition(s) completed for each building?

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What is the total square footage of each building and/or additions? \_\_\_\_\_

Are you aware of any asbestos-containing building materials in any building? \_\_\_\_\_

Give a brief description and use of each building.

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J. What was the property used for in the past?

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K. Are there currently or previously any aboveground or underground storage tanks located on the property?

Aboveground storage tanks:  Yes     No     Unknown

Underground storage tanks:  Yes     No     Unknown

If yes:

Where are they located?

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What are the sizes and contents of the tanks (e.g., 500-gallon diesel)?

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When were the tanks installed?

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Are there any maintenance records available for the tanks?

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Are the tanks currently being used?

Yes     No     Unknown

If no:

When were the tank(s) closed? \_\_\_\_\_

Was the MPCA notified? \_\_\_\_\_

L. Have hazardous chemicals or petroleum products ever been stored at the Site?

Hazardous chemicals:  Yes     No     Unknown

Petroleum products:  Yes     No     Unknown

If yes, which ones? \_\_\_\_\_

M. Has the property ever been used or is the property currently used for dumping or landfilling?

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N. Utilities

Are there any wells or septic systems formerly or currently located at the Site?

Wells:  Yes  No  Unknown

Septic systems:  Yes  No  Unknown

Is the Site connected to city sewer and water?

Sewer:  Yes  No  Unknown

Water:  Yes  No  Unknown

What types of utilities service the Site? Check all that apply.

Unknown

Gas

Electric

Propane

Other: \_\_\_\_\_

O. Are there any environmental concerns regarding the property or adjoining properties?

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P. How are the adjacent properties used?

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**CITY OF BOVEY  
PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT**

MAY 2022

Streets

- 1 4 Gopher One locates.
- 2 Raked City owned ditch area adjacent to Frontage Road and hauled leaves away.
- 3 Raked areas of town that had debris from stockpiling snow.
- 4 Sod repairing, put down black dirt and seed as needed.
- 5 Blew sand and debris off Main St sidewalks and swept Main St.
- 6 Removed plows and sander, pressure washed and stored. Pressure wash the dump truck and 3/4 ton Chevrolet. Bracket for the spinner on the small sander is broke, ordered new bracket. Replaced a broken curb feeler on the large plow.
- 7 Hauled brush, compost bags and metal as needed. People are still putting unbagged leaves out on the boulevards.
- 8 May 12th first day of mowing.
- 9 Held annual clean up days. 2 dumpsters filled in 6 days. Total cost- \$1,345.73 not including the amount of the overflow outside the heaping dumpster that we had to put in the garbage truck.
- 10 Billed Itasca County for winter maintenance of CSAH 61.
- 11 Cleaned up snow storage area West of old Fire Hall, hauled in some class V and dressed up the parking area between the Post Office and the old Fire Hall.
- 12 Put up and took down flags in observance of Memorial Day.
- 13 Took down calendar parking signs.
- 14 Hauled remaining salt sand to the dump site.
- 15 Cleaned up a dead tree that had come down.
- 16 Brian attended bucket truck training.
- 17 Tried to locate property pins for a resident, found 2 of 4.
- 18 Someone reported a paint spill at KMDA to the Mn State Duty Officer. The MPCA called me and asked that I investigate. Talked with Mike Vekich. He stated they had 3 paint cans with the lids off so they would dry up. One of the kids threw them in the dumpster by mistake and the paint leaked out the bottom. Asked him to have a talk with the kid, he stated he already did. Looked at the spill, most of the paint decorated the inside of the dumpster. I would estimate maybe 1 gallon spilled on their slab and was already dried up. Took pictures and reported by email to the MPCA. Since it was under 5 gallons, it is not a viable spill.
- 19 Overhead garage door opener at the old shop failed. Troubleshoot, suspect bad circuit board. It looks like this opener is probably from the 1960's. Called Door Service, board is no longer available. Had them order new opener. Has not been replaced as of the date of this report.

Water

- 1 Collected and submitted the quarterly water samples.
- 2 Collected and submitted the annual nitrate sample.
- 3 29 disconnects notices sent out. 1 shutoff for delinquency.
- 4 Replaced faulty well pump hour meter with a good used one.
- 5 Turned on irrigation water for the ballfields, documented meter reading for billing purposes.

### Sewer

- 1 Performed weekly and monthly maintenance for Trailview lift station.
- 2 Opened RV dump station for the season. No water at potable water station. Thought at first it may be froze due to shallow bury depth. Now thinking it may have been crushed by the snowmobile club groomer going over it all winter.
- 3 Casper came and repaired sewer service for 309 8th Ave. Service collapsed under road. Had them replace form the main to the end of the right of way. Will need to install new curb and gutter and sidewalk sections. I will let the Class V on the roadway compact on the roadway until next year and then have it tarred. Also replaced the standpipe for the curb stop. Valve was good.

### Garbage

- 1 Garbage hauled for May- 32.92 tons.

### Vehicles/Equipment

- 1 John Deere Mowers- checked over for the Summer season. Started mowing on May 23rd.
- 2 ASV broom- replaced both hydraulic lines. Brushes will need to be replaced this year.

### Buildings

- 1 City Hall- cleaned as needed.
- 2 City Hall- only ran the boiler as needed. Shut down for good on May 20th.
- 3 City Hall- pressure washed steps to remove salt stains.
- 4 Hopkins Electric finally showed up to finish mini-splits. Checked all 4 and they are working.
- 5 Aspire delivered air exchangers, stated they would be here in June to install.

Respectfully submitted,

*Kevin D Odden*

Kevin Odden  
Public Works Supervisor

# OPINION OF PROBABLE PROJECT COST

## PHASE I ENSTROM-WILDEN PARK IMPROVEMENTS

CITY OF BOVEY, MINNESOTA

BMI PROJECT NO. U17.120580

DATE: 5/13/2022

### \* CONSTRUCTION AND MATERIALS PER THE CITY OF BOVEY ENGINEERING STANDARDS

ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	ESTIMATED TOTAL
1	SITE PREPARATION GRADING: SUBGRADE PREPARATION	1	LUMP SUM	\$37,000.00	\$37,000.00
2	TRAIL WORK: GRADE PREPARATION AND AGGREGATE SURFACING	1,020	L.F.	\$12.00	\$12,240.00
3	CULVERTS FURNISH AND INSTALL	4	EACH	\$4,500.00	\$18,000.00
4	BITUMINOUS TRAIL: AGGREGATE BASE & BITUMINOUS SURFACING	980	L.F.	\$55.00	\$53,900.00
5	PAVILION & APRON PREPARATION: 26' BY 42' (6" AGGREGATE BASE)	1,100	SQ FT	\$3.00	\$3,300.00
6	PLAYGROUND PREPARATION: 50' BY 80' SUBGRADE & AGG. BASE	4,000	SQ FT	\$3.00	\$12,000.00
7	HOCKEY RINK & BASKET BALL COURT PREPARATION (6" AGG. BASE)	400	CY	\$25.00	\$10,000.00
8	TOPSOIL BORROW	1	LUMP SUM	\$15,000.00	\$15,000.00
9	SEDIMENT & EROSION CONTROL	1	LUMP SUM	\$5,000.00	\$5,000.00
10	TURF ESTABLISHMENT (3" TOPSOIL, SEED 25-131, FERTILIZE, MULCH)	1	LUMP SUM	\$7,000.00	\$7,000.00

ESTIMATED CONSTRUCTION COST \$173,440.00

**TOTAL ESTIMATED PROJECT COST \$173,500**

**QUOTE FORM**

PHASE I ENSTROM-WILDEN PARK IMPROVEMENTS  
 CITY OF BOVEY, MINNESOTA  
 BMI PROJECT NO. U17.120580

Casper Construction

\*\*\* CONSTRUCTION AND MATERIALS PER THE CITY ENGINEERING STANDARDS

ITEM NO.	ITEM	QUANT.	UNIT	UNIT PRICE	AMOUNT
1	SITE PREPARATION GRADING: SUBGRADE PREPARATION	1	LUMP SUM	28,000.00	\$ 28,000.00
2	TRAIL WORK: GRADE PREPARATION AND AGGREGATE SURFACING	1,020	L.F.	13.00	\$ 13,260.00
3	CULVERTS FURNISH AND INSTALL	4	EACH	2,700.00	\$ 10,800.00
4	BITUMINOUS TRAIL: AGGREGATE BASE & BITUMINOUS SURFACING	980	L.F.	52.00	\$ 50,960.00
5	PAVILION & APRON PREPARATION: 26' BY 42' (6" AGGREGATE BASE)	1,100	SQ FT	4.50	\$ 4,950.00
6	PLAYGROUND PREPARATION: 50' BY 80' SUBGRADE & AGG. BASE	4,000	SQ FT	7.00	\$ 28,000.00
7	HOCKEY RINK & BASKET BALL COURT PREPARATION (6" AGG. BASE)	400	CY	37.50	\$ 15,000.00
8	TOPSOIL BORROW	1	LUMP SUM	13,500.00	\$ 13,500.00
9	SEDIMENT & EROSION CONTROL	1	LUMP SUM	5,700.00	\$ 5,700.00
10	TURF ESTABLISHMENT (3" TOPSOIL, SEED 25-131, FERTILIZE, MULCH)	1	LUMP SUM	6,650.00	\$ 6,650.00

QUOTE TOTAL \$ 176,820.00

\*\*\* AGGREGATE BASE MATERIALS - CLASS 5

\*\*\* BITUMINOUS PAVEMENT MATERIAL - 3", TYPE SP 9.5 (2,B) (SPWEA240B)

William J Schwertz and Sons  
 34882 Science Hwy  
 Bovey MN 55709

**QUOTE FORM**

PHASE I ENSTROM-WILDEN PARK IMPROVEMENTS  
 CITY OF BOVEY, MINNESOTA  
 BMI PROJECT NO. U17.120580

\*\*\* CONSTRUCTION AND MATERIALS PER THE CITY ENGINEERING STANDARDS

ITEM NO.	ITEM	QUANT.	UNIT	UNIT PRICE	AMOUNT
1	<i>Includes Mobilization 8800yds Fill City RT Entire Site Prep</i> SITE PREPARATION GRADING: SUBGRADE PREPARATION	1	LUMP SUM	\$ 46,000. <sup>00</sup>	\$ 46,000. <sup>00</sup>
2	<i>273 yds C-5 273 yds Screen Sand</i> TRAIL WORK: GRADE PREPARATION AND AGGREGATE SURFACING	1,020	L.F.	11. <sup>72</sup>	\$ 11,954. <sup>40</sup>
3	<i>10' Dual Wall Plastic w/Aprons</i> CULVERTS FURNISH AND INSTALL	4	EACH	1,515. <sup>75</sup>	\$ 6,063. <sup>00</sup>
4	<i>130 yds C-5 312 yds Screen Sand 3" Bituminous</i> BITUMINOUS TRAIL: AGGREGATE BASE & BITUMINOUS SURFACING	980	L.F.	51. <sup>69</sup>	\$ 50,656. <sup>20</sup>
5	<i>252 yds Screen Sand 39 yds C-5</i> PAVILION & APRON PREPARATION: 26' BY 42' (6" AGGREGATE BASE)	1,100	SQ FT	5. <sup>22</sup>	\$ 5,742. <sup>00</sup>
6	<i>221 yds Screen Sand 78 yds C-5</i> PLAYGROUND PREPARATION: 50' BY 80' SUBGRADE & AGG. BASE	4,000	SQ FT	1. <sup>59</sup>	\$ 6,360. <sup>00</sup>
7	<i>400 yds C-5 Placed</i> HOCKEY RINK & BASKET BALL COURT PREPARATION (6" AGG. BASE)	400	CY	15. <sup>00</sup>	\$ 6,000. <sup>00</sup>
8	<i>825 yds Unscreened Black Dirt, Raked and Seeded</i> TOPSOIL BORROW	1	LUMP SUM	24,625. <sup>00</sup>	\$ 24,625. <sup>00</sup>
9	<i>105 Rolls Erosion Blankets</i> SEDIMENT & EROSION CONTROL	1	LUMP SUM	8,925. <sup>00</sup>	\$ 8,925. <sup>00</sup>
10	<i>Includes Mulch, Seed, Fertilizer, Fabric for Mulch</i> TURF ESTABLISHMENT (3" TOPSOIL, SEED 25-131, FERTILIZE, MULCH)	1	LUMP SUM	11,091. <sup>00</sup>	\$ 11,091. <sup>00</sup>

QUOTE TOTAL \$ 177,416.<sup>60</sup>

\*\*\* AGGREGATE BASE MATERIALS - CLASS 5

\*\*\* BITUMINOUS PAVEMENT MATERIAL - 3", TYPE SP 9.5 (2,B) (SPWEA240B)

## Kevin Odden

---

**From:** John Dimich <jdimich@paulbunyan.net>  
**Sent:** Wednesday, June 8, 2022 1:18 PM  
**To:** Kevin Odden  
**Subject:** Re: Quote question.

Kevin You will be fine since the estimated cost was to be under 175,000 also the council can consider the donation in their award as well as is the earlier start and finish to the project John

On 6/8/2022 10:45 AM, Kevin Odden wrote:

> John,

>

> I have a couple questions for you on a project I had quoted out. The engineer estimate for the park project is \$173,500. I went out for 2 quotes and received from Casper in the amount of \$176,820 and from Schwartz at \$177,416 which is just under \$600 difference. Two questions:

>

> \* Do we have to take the low quote? 2 reasons I would like to have the council choose the Schwartz quote. First they are making a \$20,000 donation to the project which lowers the amount to \$157,416 and they can start on the project sooner which will allow us to complete the project sooner. Joe stated the donation can't be included on the quote form. Can the council take the donation into consideration when awarding the quote? I do have proof from previous correspondence that Schwartz is donating \$20,000 to the project. It was also included in the grant application for the grant we received.

> \* Second, since both quotes are over \$175,000 do we have to go out for sealed bids? Joe stated since the engineer estimate was under \$175,000 we do not.

>

> Kevin D Odden

> PW Supervisor

> Treasurer

> City of Bovey

> Home of the Picture "Grace"

> Office: (218) 245-1633

> Mobile (218) 256-1555

>



## Wm J Schwartz & Son, Inc

34882 Scenic Hwy, Bovey MN 55709 (218) 245-2165 Fax (218) 327-1698

March 17, 2021

City of Bovey

402 2<sup>nd</sup> Street Bovey, MN 55709

Attn: Kevin Odden, Public Works Supervisor

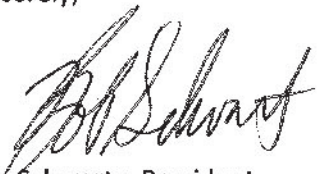
Dear Kevin,

I am writing in regards to the City of Bovey's plans for the expansion and improvement of the Greenway Sports Complex. Our businesses are highly supportive of this project and of your application for funding from the MN Department of Natural Resources.

Schwartz Excavating and Schwartz Redi Mix have been a part of the Bovey/Greenway community for over 55 years and have supported and helped construct many projects that have benefitted youth and high school sports as well as recreational facilities for individuals (ATV trails, walking trails, snowmobile trails, playground areas for local townships, etc.) We firmly believe that improvements made to the current Greenway Sports Complex will enhance the facility and make it an even more usable and desirable place for families to enjoy our community resources.

At this time Schwartz Excavating and Schwartz Redi-Mix is offering to provide machine time, labor, and materials equivalent to \$20,000.00 towards the project's completion. We are excited about the possibilities for such a project in our local community.

Sincerely,



Bob Schwartz- President

Schwartz Excavating & Schwartz Redi-Mix

bob@schwartzmex.com

# AGED BALANCES

CITY OF BOVEY

DATE: 06/01/2022 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 \* includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
8390216	N	ALESHA BRENNA	\$85.58	\$81.50	\$0.00	\$0.00	\$167.08
3102	N	ALLAIN, RUTH	\$137.73	\$98.55	\$0.00	\$0.00	\$236.28
4103	N	ALLEN, KEYS	\$134.95	\$0.00	\$0.00	\$0.00	\$134.95
8390137	N	ANDERSON, TAMMY	\$124.43	\$116.80	\$35.89	\$0.00	\$277.12
8390149	N	ANTHONY INGMAN,	\$156.54	\$149.08	\$143.07	\$0.00	\$448.69
8390047	N	BEATY, MARLA	\$198.77	\$0.00	\$0.00	\$0.00	\$198.77
5166812	N	BERNAL, JESSE	\$170.46*	\$133.77	\$127.40	\$111.94	\$543.57
8390052	N	BEST, CARLA	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390232	F	BRYAN HARLEY	\$0.00	\$120.59	\$0.00	\$0.00	\$120.59
8390175	N	BYMARK, AMBER	\$51.74	\$0.00	\$0.00	\$0.00	\$51.74
126101	N	CARD, DARIN	\$23.13	\$0.00	\$0.00	\$0.00	\$23.13
8389938	N	CARNER, LACY	\$116.32	\$0.00	\$0.00	\$0.00	\$116.32
87101	N	CASPER, CHAUNTEL	\$122.55	\$95.02	\$0.00	\$0.00	\$217.57
8390181	N	CHELSEA GEISTHARDT	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390223	N	CHERI LATARTE	\$134.05	\$95.07	\$0.00	\$0.00	\$229.12
8390250	N	CLINTON BROWN	\$348.00	\$0.00	\$0.00	\$0.00	\$348.00
46101	N	CLOUTIER, BOB	\$132.85	\$143.19	\$153.04	\$24.75	\$453.83
47101	N	CONNOLLY, TOM	\$122.94	\$122.80	\$0.00	\$0.00	\$245.74
285101	N	DEGUISEPPI, TARA	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00
8390144	N	DEGUISEPPI, TARA	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00
8389965	N	DONALD SNOW, JR	\$106.89	\$101.80	\$0.00	\$0.00	\$208.69
8390131	N	E JOHNSON, FRANK	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390224	N	FUNNELL, BRITNEY	\$82.89	\$0.00	\$0.00	\$0.00	\$82.89
8390038	N	GO GREEN TSB, LLC	\$317.13	\$251.73	\$0.00	\$0.00	\$568.86
8389974	N	GODBOUT, DONNA	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8389915	N	GOULD, JIM	\$101.80	\$0.00	\$0.00	\$0.00	\$101.80
89101	N	GRIFE, KELLY	\$129.57	\$135.39	\$0.00	\$0.00	\$264.96
8390162	F	GUNNER HELLER	\$63.05	\$142.67	\$68.28	\$0.00	\$274.00
87102	N	HANSON, JESSE	\$122.80	\$13.27	\$0.00	\$0.00	\$136.07
81101	N	HEINZER, GARY	\$144.20	\$165.91	\$158.01	\$104.16	\$572.28
8389978	N	HOWARD, KATRINA	\$99.87	\$95.11	\$90.58	\$1105.68	\$1391.24
8389926	N	HURLBUT, JORDAN	\$116.26	\$0.00	\$0.00	\$0.00	\$116.26
8390146	N	HUSTAD, JOE	\$99.20	\$0.00	\$0.00	\$0.00	\$99.20
111101	N	INTEGRITY PROPERTY	\$1308.01	\$0.00	\$0.00	\$0.00	\$1308.01
8390035	N	J WALLACE, KRISTY	\$4.80	\$0.00	\$0.00	\$0.00	\$4.80
8389930	N	JASON SHEIMAN	\$45.08	\$42.93	\$40.89	\$111.74	\$240.64
121101	N	JORGENSON, STAR	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
123101	N	KANGAS, JAKE	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389936	N	KENT BRAINARD	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390234	N	KRISTY REIGEL	\$87.50	\$0.00	\$0.00	\$0.00	\$87.50
164101	N	LANE, MELLISSA	\$122.80	\$21.01	\$0.00	\$0.00	\$143.81

# AGED BALANCES

CITY OF BOVEY

DATE: 06/01/2022 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 \* includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
8389949	N	LAUDENBACH, MARK	\$139.52	\$148.59	\$153.42	\$482.37	\$923.90
8390031	N	LESARGE, CHAD	\$151.92	\$168.49	\$160.47	\$103.40	\$584.28
8389933	N	LILLO, MICHELLE	\$128.78	\$119.57	\$0.00	\$0.00	\$248.35
8390206	N	LIVINGSTON, JOSEPH	\$56.08	\$0.00	\$0.00	\$0.00	\$56.08
8390165	N	LLC, SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
8390157	N	LLC, SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
157101	N	MADSEN, HEIDI	\$115.16	\$0.00	\$0.00	\$0.00	\$115.16
8390252	N	MAGGAN HOWARD	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
223101	N	MAKI, GINA	\$122.64	\$116.80	\$0.00	\$0.00	\$239.44
146101	N	MAKI, RON	\$60.48	\$0.00	\$0.00	\$0.00	\$60.48
8390209	N	MARIAH HARGUTH	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390220	N	MATTHEW BROADRICK	\$170.59	\$75.80	\$0.00	\$0.00	\$246.39
152101	N	MCCARTNEY, BRIAN	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390151	N	MICHAEL ALTON	\$5.81	\$0.00	\$0.00	\$0.00	\$5.81
23101	N	MILLER, KATRINA	\$129.18	\$139.70	\$107.90	\$0.00	\$376.78
8390033	N	MOORE, KAYLA	\$152.84	\$70.70	\$0.00	\$0.00	\$223.54
299101	N	MORAND, RYAN	\$136.96	\$139.96	\$63.23	\$0.00	\$340.15
169101	N	NELSON, LAUREN	\$128.89	\$121.88	\$0.00	\$0.00	\$250.77
8390229	N	NICOLE MILLER	\$156.52	\$149.07	\$141.97	\$28.42	\$475.98
8390196	N	NIELSEN, DAN	\$193.43	\$0.00	\$0.00	\$0.00	\$193.43
8390169	N	NIELSEN, DANIEL	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
176101	N	NORGARD, CHARLES	\$101.80	\$101.80	\$76.20	\$0.00	\$279.80
416101	N	NORGARD, CHARLES	\$33.60	\$0.00	\$0.00	\$0.00	\$33.60
437101	N	NYQUIST, DALE	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390253	N	ORTLOFF, BRYCE	\$0.00	\$259.93	\$0.00	\$0.00	\$259.93
8389961	N	PAMELA OLSON	\$147.98	\$164.74	\$13.83	\$0.00	\$326.55
184101	N	PARKINEN, JAY	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389927	N	PELUSO, MARC	\$153.91	\$146.58	\$111.65	\$0.00	\$412.14
8389913	I	PELUSO, MARC	\$36.64	\$138.44	\$131.85	\$462.60	\$769.53
150101	N	PFEIFFER, DEREK	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389907	N	PROPERTIES LLC,	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
8390014	N	PROPERTIES LLC,	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
8390248	N	ROCHELLE MOSS	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390218	F	SARAH LUOMA	\$16.04	\$15.28	\$14.55	\$291.04	\$336.91
207101	N	SARICH, GEORGIA	\$35.30	\$0.00	\$0.00	\$0.00	\$35.30
8389920	N	SCHIRBER, JOHN	\$0.75	\$0.00	\$0.00	\$0.00	\$0.75
7102	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
18102	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
22101	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
21102	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
23102	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14

# AGED BALANCES

CITY OF BOVEY

DATE: 06/01/2022 AUTHOR: BOVT33

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STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
25102	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
28102	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
171101	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
189101	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
8389940	N	SCHUSTER	\$6.14	\$0.00	\$0.00	\$0.00	\$6.14
8390255	N	SHAUN BENESH	\$717.60	\$0.00	\$0.00	\$0.00	\$717.60
266101	I	SHEIMAN, JASON	\$61.87	\$149.26	\$38.11	\$0.00	\$249.24
222101	N	SKYBERG, RITA	\$128.94	\$122.80	\$0.00	\$0.00	\$251.74
8389973	N	STANLEY, TRINA	\$159.49	\$2.79	\$0.00	\$0.00	\$162.28
8390238	N	STEVE EMERY	\$130.39	\$128.94	\$22.80	\$0.00	\$282.13
8389998	N	STROM, CARL	\$90.26	\$0.00	\$0.00	\$0.00	\$90.26
29102	N	TALLEY, C ARLIN	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390158	N	TAVERN ON THE	\$664.53	\$632.88	\$600.86	\$0.00	\$1898.27
8389916	N	TINDELL, JESSE	\$122.64	\$116.80	\$0.00	\$0.00	\$239.44
8390136	N	TOBECK, BRANDI	\$116.80	\$1.91	\$0.00	\$0.00	\$118.71
239101	N	TRBOYEVICH, CORY	\$35.30	\$0.00	\$0.00	\$0.00	\$35.30
8390211	N	TREBELHORN, GARY	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
245101	N	TREST, WESLEY	\$18.46	\$0.00	\$0.00	\$0.00	\$18.46
252101	N	UGRICH, LILA	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
261101	N	WARREN, CAROL	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
262101	N	WEBB, KIRSTEN	\$111.40	\$0.00	\$0.00	\$0.00	\$111.40
263101	N	WEED, KRISTEN	\$149.39	\$131.85	\$0.00	\$0.00	\$281.24
8390185	N	WEITZEL, LEE	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
7892967	N	WILLIAMS, OZZEY &	\$127.93	\$102.61	\$0.00	\$0.00	\$230.54
8390203	N	WIRTH, AMBER	\$122.80	\$5.21	\$0.00	\$0.00	\$128.01
8390199	N	YOURCHUCK, JOANNE	\$11.59	\$0.00	\$0.00	\$0.00	\$11.59
10102	N	ZAKOBE LLC	\$48.88	\$0.00	\$0.00	\$0.00	\$48.88
Totals(109):			\$12,676.94	\$5,598.57	\$2,454.00	\$2,826.10	\$23,555.61